### THE CITY OF HURON, OHIO

### Proceedings of the Huron City Council Regular Meeting Tuesday, July 14, 2020 at 6:30 p.m.

The Mayor called the regular meeting of Huron City Council to order at 6:30pm on Tuesday, July 14, 2020 at Huron City Hall. The Mayor called for a moment of silence. After the moment of silence, the Mayor led in saying the Pledge of Allegiance to the Flag.

The Mayor directed the Clerk to call the roll for the regular meeting of Council. The following members of Council answered present: Christine Crawford, Mark Claus, Monty Tapp, Sam Artino, Joe Dike, Trey Hardy and Joel Hagy.

Staff participating in the meeting: Interim City Manager Mike Spafford, Finance Director Cory Swaisgood, City Engineer Doug Green, Law Director Todd Schrader, Parks & Recreation Operations Manager Doug Steinwart, Chief of Police Robert Lippert, Water Superintendent Jason Gibboney and Executive Administrative Assistant and Clerk of Council Terri Welkener.

### **Approval of Minutes**

Motion by Mr. Dike that the minutes of the regular meetings of June 9, 2020 and June 23, 2020, and minutes of the special meeting of June 17, 2020 be approved as printed and received. The Mayor asked if there was any discussion on the motion. There being none, he directed the Clerk to call the roll on the motion. Members of Council voted as follows:

YEAS: Dike, Hardy, Hagy, Crawford, Claus, Tapp, Artino (7)

NAYS: None (0)

There being more than a majority voting in favor of the motion, the motion passed.

### **Mayor's Proclamation**

Mr. Claus and Mayor Artino read a Proclamation memorializing Dr. David Dreffer's years of service to the Huron Community. A copy of the Proclamation is attached hereto as Exhibit "A". Dr. Dreffer's family was in attendance and the Mayor and Mr. Claus presented the Proclamation to Mrs. Carol Dreffer. Mrs. Dreffer thanked the Council for honoring Dave in this way. Although neither of them was born in Huron, they considered Huron to be their hometown and loved being a part of it. She has noticed that since some have learned about Dave's passion, many have told me they are inspired by that and want to carry on the enthusiastic spirit he had. That is a great thing for our town and hopes that we have some people do that.

### Presentation

Pete Schade, Erie County Health Commissioner, provided an update regarding COVID-19. Mr. Schade provided a handout, a copy of which is attached hereto as Exhibit "B". Mr. Schade referenced the demographic sheet germane to the zip code 44839. Out of the almost 340 cases in Erie County, we have had 22 confirmed cases here in the City with 2 hospitalizations and, thankfully, no deaths. 15 of these folks have recovered fully, while 7 of them are still struggling with different cognitive and respiratory issues. On a bigger scale, as we test folks and as part of the Ohio Contact Tracing software, we know immediately when someone has tested positive regardless of their residence. We monitor Erie County and we have some shared areas like Vermilion and Bellevue. For the most part, the first thing we do when we get a confirmed case is reach out and do a full investigative interview through our epidemiological section to find out who this person has been near and what their close contact has been. We shut down an entire basketball program today because a 15-year-old kid had been in close contact with the other kids, jumping on their back,

horseplay, etc.; but the kid was honest, the parents were honest, and that's what we're looking for. So far, we have had really good rapport with people who are battling this nasty virus and, unfortunately, they normally have a 14-day quarantine, or more - some have gone longer. For the most part, everyone has been really great to work with. It is tough - you have a family to feed and you have to go off work for 14 days, or whatever your situation might be. He wanted to let the Council know that, as depicted on the demographic map, because our ability to have this kid of syndromic surveillance coupled with our H7 socket (an electronic ability to monitor the ER or of any hospital in the state – we picked the 4 around us), as of today we have a spike in people coming into the ER with a lot of the COVID symptoms. On a daily basis since March, we have seen 6-8 people/day with the shortness of breath and other COVID symptoms. In the last 3-4 days, that number has risen into the 40's and 50's – and that is just Firelands. We know that this problem is growing and therefore, Erie County will be turning on Thursday. As a county we are going to skip right over orange and go right to red. To blame a source for these new numbers is really not something we can do, but certain things in the area don't help. A laissaiz-faire attitude of not wearing masks, couple with no social distancing, is a recipe for disaster. If you recall when all of this started in late February, the masks weren't an essential part of the plan, yet, while social distancing was because that's what helps keep my saliva from hitting someone else in the face, or in the eyeball or in the mouth. As we learn more and more about the virus and its ability to go aerosolized and be airborne, that's where the masks really came. The mask has become the really essential thing for folks to try to wear to keep the mitigation down. When we see throngs of people without masks, it is just a matter of time before it spreads. Flipping over to the environmental side of the City, we have had really outstanding cooperation and collaboration with every business in the City, whether it is a business that we have a direct regulatory oversight over, like a food establishment, or just a regular metal shop, or something like that. We have talked to every business in person, and gave a lot of these same kind of folders out with guidelines in them. We thought talking to people one-on-one was the best way to do that, instead of just saying to go on the website to look at it. We would rather go talk to you face-to-face and we have done that multiple times, and he thinks that is paying off because we have had hardly any issues. When we did have issues, as you can see in the City, our operators took care of it right away, it wasn't even a thought not to. Most of it was just miscommunication - they thought they didn't have to have masks if they were outside, which he understands. In Erie County we are approaching about 11,000 people being tested by the Health Department, and that does not include the testing being done at Firelands. We are proud of the fact that we obtained the testing supplies and did the community events, and they are still going to try to get the mobile health vehicle here in town so people can walk in or drive up and walk in for testing. New this past week is an effort by the laboratories we get the test kits from, including OVH, recalling a lot of that supply to ramp up for another issue – he doesn't really know the reason why they are taking back some of the supplies we have received. Our testing ability is going to be limited in the next few days. We have 850 people lined up to be tested through next week, and we are going to get through that and then see where we are. You can see in the materials the testing events we have had - there have been about 1,300 tests just for the citizens of Huron, which is a pretty good number based on our population. Our tests initially didn't reveal a lot of problems with either having the COVID or even having antibodies (antibody G or antibody M). That tells us the hand washing, wiping down services, watching symptoms and isolating our sick were things that people did really well in February, March, April and into May. In that big community event we did, we tested over 6,000 people and had only 4 positive cases and we were really happy with that, and the antibodies only came back positive for 62 people. Mr. Schade reminded Council about getting the Outreach Clinic opened back up, probably in a couple of months – a lot of people miss it; a lot of people came here for services that maybe didn't have access to medical care. We are working very frequently with the Dennis Muratori and all of the schools in Erie County. We are making a lot of progress - what we want to do and present to our entire community in Erie County is a unified plan to reopen the schools. We are really close, and Monday morning we are going to have our first live meeting here in town to discuss a lot of the concerns and a proactive stance will be taken to get the schools opened and keep it safe. He appreciates Council's time, and in terms of preparedness, we have quite a bit of PPE in our warehouse at the Health Department. Our plans are very detailed. We had the big outbreak at the Ohio Veterans Home where 22 people passed away, and we are still testing there. We haven't had any cases out there for quite a while (over 30 days). With this next round of testing (yesterday, today and tomorrow), there will be 1,300 more people tested. If those tests are all negative, then we can put some closure on that outbreak. OVH employs 550 people, and a lot of them live here in town, so it is really important that we know how communicable that this disease might be. If we know people that need help in town that is unsure about medical care or what to do, just give them our phone number and we would be glad to come see him/her or talk to him/her in any way we can to make him/her feel comfortable about what they need to do. Mr. Hagy asked Mr. Schade to explain what Erie County "turning read" means. Mr. Schade said there is no grey on the map (no COVID), and the remaining colors are yellow, orange, red and purple. The Health Commissioners got together to come up with this system so that the entire stated wouldn't be penalized because of an outbreak problem somewhere. The Governor listened and he while he was against it originally, he then saw there were specific hot spots. We came up with nine indicators (7 are important). The yellow means we are in a state of being on alert and trying to do what we can. Orange is a heightened state where we would ramp up more of our people and get them out more into the businesses like we did two weeks ago, when we all worked late into the night visiting a lot of the establishments. This wasn't to try to catch somebody doing something, but to talk to the crowd. That worked really well to keep us in the yellow for so long. Once we hit red, it is more of a heightened, extreme situation where we are really going to push people to use caution. We already have the messaging ready for the elderly, the immunocompromised, and we are going back to strong language to keep them educated. Do you really need to go to Drug Mart for something, or could you stay at home and get someone else to do it? We might close down visitors again for long-term care facilities or if we had a huge spike/outbreak somewhere such as a car dealership we might close them. Purple is a more of a panic situation. As a Board, our take on the mask issue is that people who are wearing masks are the ones who are going to wear masks, whether there is an alert of orange, red or any other color. The people who aren't wearing them, they are a hard sell. All we can do is talk about the science of the virus and try to education. We are out in force, spending a lot of time in the field.

Ms. Crawford said, relating to jumping from yellow to red, when the Governor first rolled out this countyby-county program, a certain county was on the verge of going purple. She asked if there is a number system or qualifiers, and if so, how far into red are we going. Mr. Schade said that you are either in it or not. We have met the indicators that say x amount of people have it, x amount of people are appearing at the ER, and a certain percentage of people through contact tracing have x number of contacts. There are a lot of indicators, a couple of which are ER based. Asked if that is what is pushing us, Mr. Schade said that the last two nights we have seen 45 new cases each day. They don't take Saturdays and Sundays off during this, so we are there making those calls and trying to get a handle on it. A lot of people are not very worried about the virus and feel that they will get better in a few days – and most will. Unfortunately, if they kiss grandma on Sunday and she might be the one that isn't better in a couple of days. Ms. Crawford asked about Huron County rolling back out of red. Mr. Schade said that when they firs presented this to the Governor's office, they asked that a color designation be kept for a month. Like the stock market, you don't look at your stuff every day because you will drive yourself crazy - we thought a month would be good because the data we give to the State only goes through Tuesday (tonight) to make a decision on Thursday. The Governor said that he wants to do it every week. He eclipsed that by naming Huron County because of the migrant farm camps, and then a day and half later, said they are okay now - we have to do better than that.

Ms. Crawford asked what Cedar Point's reaction will be to going red. Mr. Schade said they "live" at Cedar Point, and they have been fantastic. He said that it is hard to stand here and say he has a comfort level with what they are doing because he is nervous like everybody else, but their plans are fluid and their plans actually work. The crowds haven't been really big, being around 7,000 per day. The crowd is manageable, their staff is pretty well trained. We have been there every day with at least 2 people, sometimes 3, and we have an office there. We have proactive plans if someone on their staff becomes sick. We spent a lot of time on Cleveland Road, Route 4, Route 250 and Venice Road, all the points to get to Cedar Point from

outside of the county, talking to those store owners about being careful. If someone comes into their store and they are not behaving themselves, they don't have to serve them – we don't need them making us sick. That is the best we can do.

Mayor Artino said Council has received several e-mails from citizens requesting them to mandate masks. He said that his response is that we follow direction from the Erie County Department of Health and the State. Mr. Schade said that if he was asked if mandating masks is something we should do, he would say no to that. He thinks spending our time trying to educate folks on the reason why it is essential is a better use of our time. A mandate is unenforceable.

### **Audience Comments**

The Mayor asked the Clerk of Council to read comments delivered or e-mailed to her by residents.

Ms. Welkener read the comments of Brian Harris, who resides at 330 Berlin Road, regarding the following topics (copies the information provided by Mr. Harris are attached hereto as Exhibit "B"):

- Request for signage at all entrances to the City indicating Bikes May Use Full Lane; and
- Request to City Council to implement mandatory masks in the City of Huron.

### **Old Business**

### Legal Discussion re: Showboat Property

Mr. Schrader said the complaint is drafted for the quiet title action. By rule, the Court requires a preliminary judicial report to be provided with the filing. We received an e-mail from our title company on Tuesday, July 7 stating, "I spoke with my examiner about completing the requested preliminary judicial report. Due to the county's restriction times, this will take longer than normal requests. They are only allowing our examiner to be in the county building for 45 minutes to an hour per day. We will do our best to get back to this as soon as we can." Mr. Schrader said that they can't do anything without the preliminary judicial report.

### Legal Discussion re: ConAgra Land Swap

Mr. Schrader said they last communicated with ODNR on June 26<sup>th</sup>, when we sent our redlines to their documents. They haven't heard anything yet. It is his understanding that the Assistant Attorney General is on vacation. We reached out to them again this past Monday and our contact with the Federal Aid Land Coordinator is also on vacation until this coming Friday. We are nudging them along as we can around their schedules.

### Stacey Hartley Allegations

Mr. Hagy asked if there was a follow-up to the allegations from Stacey Hartley regarding federal felonies that were committed. Mr. Schrader said that other than what we have so far discussed with Council on the record, their activities were primarily to look at the transactions themselves to determine whether there was justification to go to a next step. Their analysis and review did not reveal nefarious activity and in fact, when they looked at the steps that were undertaken by the surveyor that was hired to do additional work by the title company, the title company's exceptions to title insurance, etc. – everything fit together such that we did not believe in looking at this that there was some justification for referral to a prosecutor, and it didn't appear that there was any criminal activity whatsoever. In fact, in our preparation of the complaint for quiet title, we learned by looking at the tax rolls that what is know as Water Lot 1 shortly after 1906 was under water for a protracted period of time. One thing being contemplated in our complaint is that, by way of accretion, Water Lot 1 is back to terra firma and we are asserting a claim to that. Mr. Hagy asked if we should be following up to let Ms. Hartley know that we have looked into this and the allegations... Ms. Crawford said that she thought they had discussed that, too, and she thought Council has asked that to

happen. Mr. Schrader said that he has no objection to doing that at all. He will provide an update to Ms. Hartley. He was complimentary in terms of her diligence and her detail. He will be happy to reach out to her, or at least send her an e-mail, with a statement as to our status and where we go from here. Members of Council agreed that should be done. Mr. Schrader said that he would make it a point to send her an e-mail tomorrow with a statement very similar to what we have made here in our Council meetings as to our findings and the status.

### **New Business**

#### Resolution No. 2020-46

Motion by Ms. Crawford that the three-reading rule be suspended and Resolution No. 2020-46 (A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH VEGA BAR AND GRILL LLC, DBA I-5's OF HURON, FOR A PORTION OF THE GROUNDS AND WALKWAYS SURROUNDING THE CITY'S SMALL BOAT MOORING BASIN IN THE AMOUNT OF TWO THOUSAND SEVEN HUNDRED TWENTY AND 00/100 DOLLARS (\$2,720.00) PAYABLE TO THE CITY OF HURON) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Crawford, Claus, Tapp, Artino, Dike, Hardy, Hagy (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Resolution No. 2020-46 placed upon its first reading. The Law Director read the Resolution by its title only.

Mr. Spafford said that this is a continuation of a long-standing practice the City has had at the boat basin relative to a partnership with the restauranteur that has been in operation at that facility for some time. The last time this was operational was last summer. He believes the restaurant was closed into the off-season and this is a transition in terms of the ownership of business. He doesn't believe a purchase of the property was involved, but it is just a new restaurant operator coming in. This involves a prorated rate for the remainder of this season. They are preparing for operations and are trying to get going as soon as possible. He doesn't have an exact date, but he knows they are working toward that. He believes the term of the lease anticipate that they continue operations into future seasons, as well.

Mr. Claus asked if that is the patio area at I-5's enclosed with the fence. Mr. Spafford said that is right and that all of that is located on City property as part of the boat basin facility. He doesn't know the genesis of how this came to be, but it has been a couple of restaurants and has been like this for a long time.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2020-46. Members of Council voted as follows:

YEAS: Crawford, Claus, Tapp, Artino, Dike, Hardy, Hagy (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Resolution 2020-46 was adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### Resolution 2020-47

Motion by Mr. Hardy that the three-reading rule be suspended and Resolution 2020-47 (A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT AGREEMENT ON BEHALF OF THE CITY OF HURON FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Hardy, Hagy, Crawford, Claus, Tapp, Artino, Dike (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Resolution 2020-47 placed upon its first reading. The Law Director read the Resolution by its title only.

Mr. Spafford said that this is the funding source for the sludge rake project that Council previously approved with Kirk Brothers. The total project is \$950,000 for design, inspection and construction of the project. We did have a little bit of a snag in terms of the construction schedule and may have slight delays based on what was initially agreed upon. The supplier hit some supply chain issues relative to COVID-19, but we don't anything major. Mr. Spafford highlighted the competitive nature of this financing source – it is 0% over 20 years – the savings on the interest side of things beats inflation, so it is a nice way to save on the construction side of the project. Mr. Gibboney said that are small, and they are not anticipating anything significant. The goods were initially going to be delivered this month, but we are now looking into August, but a 1-month delay is not going to make or break anything with that project. It is a project that has been coming over many years. Ms. Crawford asked if there is a deadline involved, and Mr. Gibboney answered that he is communication with the EPA and they are very aware of COVID-19-type delays.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2020-47. Members of Council voted as follows:

YEAS: Hardy, Hagy, Crawford, Claus, Tapp, Artino, Dike (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Resolution 2020-47 was adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### Resolution 2020-48

Motion by Mr. Hardy that the three-reading rule be suspended and Resolution 2020-48 (A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP FOR THE PROVISION OF ENGINEERING AND INSPECTION SERVICES RELATED TO THE HURON WATER TREAMENT PLANT IMPROVEMENT PROJECT AT A COST NOT TO EXCEED THIRTY-SEVEN THOUSAND SEVEN HUNDRED FIFTY AND 00/100 DOLLARS (\$37,750.00) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Hardy, Hagy, Crawford, Claus, Tapp, Artino, Dike (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Resolution 2020-48 placed upon its first reading. The Law Director read the Resolution by its title only.

Mr. Spafford said that this legislation is secondary to the actual securing of financing relative to the project. This is the inspection portion of the project itself. We did obtain a quote from OHM Advisors, as well. We have had a long-standing engineering relationship with Poggemeyer, and there is a lot of cost efficiencies built into that relationship. As the design engineer, they are able to provide a more cost-efficient price. For the benefit of Council, there was another quote that is included in the summary. The full cost with Poggemeyer is about \$37,000. Mr. Claus asked about the \$85,000 and \$37,750 in the quote provided by Poggemeyer. Mr. Spafford explained that the \$85,000 was the initial engineering for the project, which was previously approved by Council. Technically, this is a modification to their existing design contract.

The Mayor asked if there were any additional questions. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Hardy, Hagy, Crawford, Claus, Tapp, Artino, Dike (7)

NAYS: None (0)

There being five votes or more in favor of the motion, Resolution 2020-48 was adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### Resolution 2020-49

Motion by Mr. Tapp that the three-reading rule be suspended and Resolution 2020-49 (A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE GRANT AWARD AND ENTER INTO AN AGREEMENT WITH THE OHIO ATTORNEY GENERAL'S OFFICE, FOR A 2019-2020 OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM GRANT AWARD FOR THE HURON POLICE DEPARTMENT IN THE CITY OF HURON IN THE AMOUNT OF SEVEN THOUSAND EIGHT HUNDRED THIRTY AND 00/100 DOLLARS (\$7,830.00) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Tapp, Artino, Dike, Hardy, Hagy, Crawford, Claus (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Resolution 2020-49 placed upon its first reading. The Law Director read the Resolution by its title only.

Mr. Spafford said that this is a grant application through the Ohio Attorney General's Office to procure new body armor for five (5) officers designated as part of our Special Response Team. This is a reimbursable grant of \$7,700 toward the total acquisition cost of \$10,000.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2020-49. Members of Council voted as follows:

YEAS: Tapp, Artino, Dike, Hardy, Hagy, Crawford, Claus (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Resolution 2020-49 was adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### Ordinance No. 2020-13

Motion by Mr. Claus that the three-reading rule be suspended and Ordinance 2020-13 (AN ORDINANCE TO CREATE A NEW SECTION OF CHAPTER 1321 PERMITS AND FEES TO ALLOW FOR THE ASSESSMENT AND INCLUSION OF FEES FOR COMMERCIAL AND INDUSTRIAL PLAN REVIEW AND DECLARING AN EMERGENCY) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Claus, Tapp, Artino, Dike, Hardy, Hagy, Crawford (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Ordinance 2020-13 placed upon its first reading. The Law Director read the Ordinance by its title only.

Motion by Mr. Claus that Ordinance 2020-13 be placed as an emergency measure.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll placing the ordinance as an emergency measure. Members of Council voted as follows:

YEAS: Claus, Tapp, Artino, Dike, Hardy, Hagy, Crawford (7)

NAYS: None (0)

There being five votes or more in favor, Ordinance 2020-13 was placed as an emergency measure.

Mr. Green explained that Ordinance 2020-13 refers to fees required put on building departments by the State that adds a 1% surcharge on commercial permits, only. This requirement was instituted this year, so our Building Official is updating all of the fee schedules. Mr. Zimmerman has reviewed and approved the legislation before Council. Mr. Hagy asked if those fees are retained by the City, or are they sent to the State. Mr. Green said that this fee goes directly to the State of Ohio – there is not additional surcharge on it for the Building Official.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Ordinance 2020-13. Members of Council voted as follows:

YEAS: Claus, Tapp, Artino, Dike, Hardy, Hagy, Crawford (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Ordinance 2020-13 was adopted. The Ordinance as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

Ordinance No. 2020-14

Motion by Mr. Hagy that the three-reading rule be suspended and Ordinance 2020-14 (AN ORDINANCE AMENDING ORDINANCE NO. 2019-27, ADOPTED DECEMBER 10, 2019, TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES, AND DECLARING AN EMERGENCY) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Hagy, Crawford, Claus, Tapp, Artino, Dike, Hardy (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Ordinance 2020-14 placed upon its first reading. The Law Director read the Ordinance by its title only.

### Motion by Mr. Hagy that Ordinance 2020-14 be placed as an emergency measure.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll placing the ordinance as an emergency measure. Members of Council voted as follows:

YEAS: Hagy, Crawford, Claus, Tapp, Artino, Dike, Hardy (7)

NAYS: None (0)

There being five votes or more in favor, Ordinance 2020-14 was placed as an emergency measure.

Mr. Swaisgood explained that the supplemental appropriation and estimated resources are a direct result of the Coronavirus Relief Funds that the City received about two weeks ago after the last meeting. In the June meeting, Council approved a resolution to accept these funds and also to create a special revenue fund to properly track these funds in accordance with State H.B. 481. In late June, we received approximately \$140,000 from the State's relief funds to use on COVID-19 related expenses. These expenses could be incurred from March 1st of this year through the end of the year. We will be doing some expense adjustments this month as we meet with department heads and the Law Director is also going through some of the permissible uses and guidelines that are passed down from the State and from the US Treasury. The guidance on this is constantly changing, especially when it relates to personnel costs. We are waiting on guidance from our Law Director to determine how to spend the \$140,000 in relation to COVID-19 related expenses. Th estimated resource increase and appropriation increase on this exhibit is to lawfully appropriate and budget for the revenue and the expenses. To date, we have about \$20,000 in obvious COVID-19 related expenses, comprised of PPE, cleaning supplies and cleaning services around the City. Mr. Hagy asked what happens if we don't spend the entire amount. Mr. Swaisgood said there are timelines we have to meet. If we do not have these funds encumbered or committed by October 15th, then we need to send them back to the County. By the end of the year, if encumbered or committed expenses have not been incurred, then those funds must also be sent back to the County. The process is that as of October 15<sup>th</sup> whatever money the County gets back will be reallocated among local municipalities where needed. Asked by Mr. Hagy what the \$141,000 is based on, Mr. Swaisgood explained that the amount is an allocation of our local government fund. Mr. Tapp asked if this is a one-time thing, or will we just have to wait and see how it plays out. Mr. Swaisgood said that we would have to wait for additional guidance or legislation at the State and County level, but he would expect that they would consider that if there is more money left over, but if we don't have it committed as of October 15th, we have to send it back.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Ordinance 2020-14. Members of Council voted as follows:

YEAS: Hagy, Crawford, Claus, Tapp, Artino, Dike, Hardy (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Ordinance 2020-14 was adopted. The Ordinance as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### Resolution 2020-50

Motion by Mr. Hardy that the three-reading rule be suspended and Resolution 2020-50 (A RESOLUTION AUTHORIZING AN AMENDMENT TO A SERVICE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF HURON, OHIO AND POLICE CHIEF ROBERT J. LIPPERT) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Hardy, Hagy, Crawford, Claus, Tapp, Artino, Dike (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Resolution 2020-50 placed upon its first reading. The Law Director read the Resolution by its title only.

Mr. Spafford said the request is for a modification to the benefits portion of Chief Lippert's employment contract to allow him to participate in the City's health insurance plan. Mayor Artino asked if we have always paid for this benefit in the past. Mr. Spafford said this is a typical cost for a full-time employee.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2020-50. Members of Council voted as follows:

YEAS: Hardy, Hagy, Crawford, Claus, Tapp, Artino, Dike (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Resolution 2020-50 was adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### Resolution 2020-51

Motion by Mr. Tapp that the three-reading rule be suspended and Resolution 2020-51 (A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH UNDERGROUND UTILITIES, INC. FOR INSTALLATION OF AN 8" WATER MAIN REPLACEMENT IN AN AMOUNT NOT TO EXCEED THIRTY-TWO THOUSAND SIX HUNDRED TEN DOLLARS (\$32,610.00)) be placed upon its first reading.

The Mayor asked if there was any discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Tapp, Artino, Dike, Hardy, Hagy, Crawford, Claus (7)

NAYS: None (0)

There being five votes or more in favor, the motion to suspend the three-reading rule passed and Resolution 2020-51 placed upon its first reading. The Law Director read the Resolution by its title only.

Mr. Spafford said this agreement is for work that would have been done as part the Berlin Road Water Line Project that we anticipate will be in the future funding cycles in 2021/2022. The reason we are before you tonight with this request is to coordinate this work with the US-6 Phase 1 Project that is going on at the Berlin Road intersection. The idea would be rather than coming back and having to rip up new pavement to do this portion of the work, to do it while the intersection is being torn apart. We have shifted work temporarily to the Main Street intersection, but overall have still been able to maintain traffic really well. Kudos to Smith Paving for their excellent crew. None of is new or added cost to the US-6 Phase I Project - these are all costs anticipated as part of the Berlin Road Water Line Project. Mr. Green said that the underground utilities will be tying into the existing 6" main on the south side of the Berlin Road intersection. They are going to be extending it southward down Berlin Road to just outside of the paving limits. They are also going to picking up the 1" water connection to Dairy Queen, which is also in that envelope. This will allow for the eventual Ohio Public Works project for Berlin Road to take place outside of those paving limits. As Mr. Spafford said, these are project dollars that would have been spent during that project in any event. One of the reasons that this is before Council as a separate contract and not a change order to the Smith Paving contract as it would normally be, is because a federally funded project by US-6 has a DBE goal, which is 7%. Smith Paving's bid is at 7.1% and what we are trying to avoid is adding this to their contract because there are very few, if any, DBE waterline contractors, which would potentially put that percentage at risk. By us contracting directly with Underground Utilities, we are saving ourselves approximately \$3,000 in markup that we would spend by adding to Smith Paving's contract. There won't be any delays to the project because of this - they will get started immediately on getting material ordered and Smith will also have a hand in the coordination efforts between us and the waterline contractor to get this work done. You have seen them put an intermediate course down on the center lane today. They will be back tomorrow in the 95-degree weather to finish that up, and he expects in a little over a week they are going to shift us all to the inner lanes and start working on the outer lanes.

The Mayor asked if there was any further discussion on the motion. There being none, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2020-51. Members of Council voted as follows:

YEAS: Tapp, Artino, Dike, Hardy, Hagy, Crawford, Claus (7)

NAYS: None (0)

There being a majority vote in favor of adoption, Resolution 2020-51 was adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

### City Manager's Discussion

- <u>US 6 Phase 1 Update</u>. Mr. Spafford thanked the community for its patience. We have done everything we can to maintain traffic and he feels that it is going pretty well. It is nice to have a portion of the project completed already. In the coming week, we will be shifting traffic to the internal lanes as they work on the outside lanes.
- <u>US 6 Phase 2 Update</u>. We have been in discussion with ODOT over the past couple of weeks since our last meeting regarding the overall design proposal. We have meetings scheduled to discuss a potential break in the limited access highway, which they consider US 6 to be from Center Street from Rye Beach Road. In an effort to clean up the intersection at US 6, Center Street and Jim Campbell Blvd. to improve the overall traffic flow, the idea is to pull traffic off of Jim Campbell Blvd. directly onto US 6. We are working on a couple collateral material proposals that we will present to ODOT to get their determination in terms of what kind of data they are going to want to see. In making that final determination, Mr. Spafford wanted to reiterate the City's financial

position relating to COVID-19, as well as COVID-19's restrictions on our ability to hold public vetting – there is still a level of discomfort with the current proposed modification at that site. We are still looking to delay this project for 2021 and look toward 2022 for implementation of whatever the final design looks like. He will keep Council apprised of those discussion as they continue.

- Rye Beach Neighborhood Stormwater Project. OHM Advisors has completed the design and went out to bid on this project. The estimate for that project is roughly \$95,000 and it is something that he believes was included within the capital funding plan for 2020. Again, plans are all thrown out the window relative to COVID-19's impact on financials, but it is something we at least wanted to get pricing on and afford ourselves the ability to make that determination if it is something we can fit within our capital planning for this year. He anticipates a 2-week bidding process and hopes that bids will be fairly competitive can be below the engineer's estimate.
- Showboat Parking Lot Improvements. We had some discussions with the Mayor regarding different scales of temporary improvements at the Showboat parking lot site. We are aware of the increased traffic on Main Street, and know that there is some improvement that needs to happen at the parking lot. Having had a discussion relative to the property via Mr. Schrader earlier, we have two proposals for Council's consideration: (1) staff continues to bring in stone, level out the site and continue compaction efforts, which is very temporary and maintenance heavy; or (2) to utilize the efforts since Erie Blacktop is already in town to do an intermediate course of 21/2" pavement over top of the grading at the site, outline the existing footprint of the parking lot and stripe it – this would have a 2-3 year lifespan, but it would be something to get us through by adding parking, improving sight lines, and legitimizing the site a little more while Council goes through the process of figuring out what we want to do with the site long term. The proposal is \$22,000, and it is probably something we can absorb within the budget. We just received the proposal today, so we still have to review the budget to determine the final impact. Mr. Spafford is looking for feedback from the rest of Council in terms of what interest there is, if any, in moving forward with paving the parking lot. We will likely have legislation on the next Council agenda, and can discuss in our upcoming work session.
- Financials in General. Mr. Swaisgood sent out the latest monthly report regarding COVID-19's impact. Overall, we are beating our initial projections, but he cautioned that July was the month we were really going to start to find out what the income tax impact is going to be. Unfortunately, our initial reports are not coming in as favorable as we were hoping. Overall, our initial project of a 25% annual reduction in income tax; to date we are about 9% down from the budget was. We are meeting our projections, but July is not coming in as high as we would like to see it. We will keep monitoring the situation. We did adjust up the annual projection for income tax from 25% to 20%, so we are still staying conservative as we go into the fall.
- ConAgra Utilities Project. We met yesterday with water and sanitary to discuss if there is any possibility of a short-term solution in an effort to speed up construction to being able to have the site activated to meet USGS's timeline should we be successful in the project. OHM Advisors is putting together a report for Council to discuss regarding existing utilities at the site in terms of sanitary and water. He did not know if there is any time or cost benefit in order to get service to the propose site of the USGS facility, but there may be a temporary solution relating to water that might save a little bit of time. Ultimately, assuming the long-term development of the site, he still thinks it behooves us to have the plans in place to put together the final utility plan. We will have a more detailed report with estimated timelines, construction costs, etc.
- <u>Transient Rentals</u>. We have had some very productive discussions amongst our committee members relating to updating regulations relating to transient rentals, including parking

modifications, capacities, regulatory qualifications, etc. It is very encouraging, and he thinks we should be ready for the July 28<sup>th</sup> meeting with proposed legislation to be discussed in the work session and also presented for a first reading at the regular meeting. We had discussed at on point considering an administrative moratorium. After parrying that process out a little more, we didn't feel that was an appropriation action or next step. We have internally discussed utilizing that as a short-term measure to implement capacity restrictions, and we are still ferreting that idea out. It didn't feel right from our perspective to yank the only ability somebody has to operate the business legitimately, regardless if we are happy or unhappy with the current registrations. He wanted to reference that the moratorium was referenced in an earlier managerial report. We made an offer to a successful candidate for the Code Enforcement/Zoning Inspector position, with an anticipated start date any day now.

Mr. Dike asked if Teresa Snyder could speak at the next work session regarding the ConAgra utilities as an update. Mr. Spafford said that would be a great idea.

Mr. Hagy asked about the City backing a loan for the USGS project – has anyone talked to the Township about backing the loan? Mr. Spafford said that was one of the initial discussions at one of the first Port Authority meetings back in April. That request was made and the Township has indicated that they have no interest in being a financial partner in the project. They do whatever they do to support the efforts of the Port Authority, but they weren't going to go the step to actually do the financial backing on constructing the facility. Asked by Mr. Hagy if they said why, Mr. Spafford said they did not elaborate and Mr. Artino said with the COVID-19 situation and Kalahari being shut down, they are only operating at 40%. Mr. Hagy said that we are not in too good financial shape, either, right now.

Mr. Claus asked how many hours the Part-Time Code Enforcement Officer would be working. Mr. Spafford said that we budgeted 24 hours, but it will be a floating scale based on demand.

Regarding the US 6 Phase 1 Project, Mr. Claus asked if the sidewalks on each end where there is grass growing a foot tall would be replaced along with the curb. Mr. Green confirmed that the new sidewalk will be from the sidewalk to the road, eliminating the grass. Mr. Claus asked if the curb would be built up or redone. Mr. Green said that curbs at the far western end where there is river rock are in great shape, so they will not be replaced, but the curbs in question will be replaced with new 6" curb with a 6" reveal. Mr. Claus said that will improve the look so much – you go by and, nothing against the Streets Department or whoever is mowing that, it is grown over and you have a 2" curb there in some spots and some are broken. Mr. Green said that we had that discussion with Streets during the planning phase and decided that getting rid of the grass was the best idea. Mr. Green said that the railroad bridge is going to be redone someday, and those walkways will be replaced at that time. For now, we are just repairing the curb along the railroad bridge on the north side where it is degraded.

Mr. Spafford said that we had a meeting with the Tax Incentive Review Committee, which is a joint group of County, City and School Board officials to discuss any type of economic development incentive agreement in the area. We had an applicant for a property tax abatement, Stride Mobility and Safe Harbor Insurance, which is currently a business in the Port Huron Plaza. They are looking for a new construction facility of about 15,000 sq. ft. It is a pretty cool space – they are talking about a retail and occupational health training, some demo area that patients can actually come in to demo equipment. They are actually setting up a mock house to get an idea of how things operate within your home. It is a very exciting project, and the owner is very excited about continuing partnership with the City and has a lot of great ideas for collaboration with us and the schools. The request for a 15-year 100% abatement. The TIRC came to an agreement on a phased abatement for a 15-year period of 3 incremental step-downs, the first being at 75%, the second at 50% and the third at 25%. The next step from here is the TIRC is a recommending board only, so Council and the School Board have to approve the abatement eventually. Mr. Drewyor, the School

Treasurer, is putting that on the agenda for their July 21<sup>st</sup> meeting. Subsequent to School Board approval, the City Council then will also approve that, which should happen at the July 28<sup>th</sup> (actually July 29<sup>th</sup>) meeting. The site is on Sawmill Parkway behind Hoty's multi-tenant building just a few hundred feet in just past where the old golf dome site was, and they are splitting that lot off and they own about 3 acres at the back of that parcel. This is a \$2 Million project with 15 current jobs and a plan to add close to 5 over the next 3 years.

The Mayor asked Mr. Spafford to speak about Republic Services, saying they are not happy with their service. Mr. Spafford said he is coordinating a meeting with the Law Director and David Kidder (our contract rep). We have let them to let them know about our dissatisfaction with the service delivery over the last few months. We have been having ongoing conversations and some of the initial issues were relative to COVID-19, and he understands that. Unfortunately, July 4th was a perfect storm where you have a bulk pick-up correspond with three straight days of 89-degree weather on a holiday weekend. We made it clear on multiple occasions that there are certain provisions within the contract that require preemptive notification, require local customer services our residents can contact directly, and relative to keeping the streets clean and just the frustration on our end is that it makes us feel like we are not managing the service appropriately and we are not providing the service to the residents. I asked them to continue to be a partner in the communication efforts. We are happy to help them in any way we can to try to get the notice out to everyone to let me know if a delay is anticipated. This past Monday, we have already had improvement with them getting back to us throughout out the day with status updates, and they were able to finish their route within the day. The meeting is anticipated to be either this week or next week with our representative a Republic to continue that discussion. Mr. Dike asked when that contract is up. Mr. Spafford said the contract runs through June 30, 2022, so we have about 2 years left on that agreement. We do have an out clause with a 10-day notice period on termination. Obviously, based on the amount of coordination that would have to ensue, he would recommend a lot longer than 10 days. We did proactively reach out to both Republic as a fellow retail customer just to get some market data as to cost and service provided within subdivisions in the township, and we also reached out to Cyclone. The answer from Cyclone is that recycling, just based on the transportation cost necessary to get to the nearest recycling facilities, is not something they currently offer. Yard waste is something they are working toward offering, but they don't have those agreement in place yet. Their main focus is refuse, specifically. There are always complaints about the relative cost of the program, but the multiple studies we have done have shown that the City's cost routinely beats what you can get available on the market by 30%-40%, and that includes a robust service offering that you are not going to get with a contractor other than Republic. We understand the frustration and we are doing everything we can to keep that service the best we can. There are a lot of operational benefits to having the contract we have by having the entire City collected in one day; in Sandusky, everyday is trash day. Everyone's trash needs are different, and it is difficult to come up with a perfect solution for everyone. The major complaints are a lack of notification, but there have also been complaints about cost being too high and sometimes certain services will be missed. There are complaints about the size of containers -some people need more and some people need less. There are times where trash has been strewn everywhere or cans are replaced neatly. Mr. Artino asked Mr. Spafford to explain the amount of money we are collecting - this is not a cash flow for the City. Mr. Spafford said there is an operational administrative fee included (about \$4 per quarter per account). That is just to cover our costs for postage and administrative staff, but this is not a cash cow for us. The quarterly cost for an account is \$61 from Republic and our charge back to the community is \$65. Mr. Hagy mentioned, and Mr. Spafford confirmed, that the City is getting close the break-even point, and Mr. Swaisgood confirmed that the City would be losing money by 2022. Mr. Spafford said he and Mr. Swaisgood recommend that we take the financial line items that manage the service out of the general fund and putting it into its own special revenue fund so that we can the financials a little bit better. Mr. Hagy asked if this would fall under the purview of the Utilities Committee if they go that up and running. Mr. Spafford said it would. Ms. Crawford asked whatever happed to the Utilities Committee. Mr. Spafford said we were talking about doing a meeting relative to the substation sale to AMP-T, but that issue was probably bigger than needed to be vetted out there, but he still believes that there is a need to get that off the ground. Ms. Crawford said that one of the other things on their radar was internet service. Mr. Spafford said there are long-term discussions relating to Huron Public Power, and the Water Filtration Plan is our largest utility.

### **Mayor's Discussion**

- Regarding masks, Mayor Artino referenced his discussion with the Health Commissioner. He
  asked if anyone else had any comments or wanted to go a different direction. He is assuming we
  will continue following direction from the State and the Erie County Health Commissioner.
- Mr. Spafford talked quite a bit about vacation rentals. It is now with our Law Director, and they
  are putting something together. He is hopeful that Council can have a work session at the next
  meeting where they will hear more detail on all of that. He would like to bring that to the public
  with three readings and maybe have a public hearing. We will talk about that in the work session.
- Mayor Artino received a couple requests for a Safety Committee: (1) Canterbury Dr. there is some concern about the traffic going a little to fast and children playing they want to know if we can put a sign up; (2) request from Mr. Harris regarding bicycle sign. The Safety Committee can address those two issues.
- Reminder that the Council meeting and work session at the end of the month has been moved from July 28<sup>th</sup> to July 29<sup>th</sup> (Wednesday).
- We got a communication from the railroad that there will be some railroad crossing closures the week of July 27<sup>th</sup> through the 31<sup>st</sup> at Williams Street, River Road and Berlin Road. Asked if this would cause a problem for our safety forces, the Fire Captain said that they are going to be closing one at a time. Mr. Green confirmed that it will about 2 days at each crossing they are replacing railroad ties.

Mr. Claus asked if the Mayor could give an update on the City Manager search, at least in terms of how the process will work. We are collecting applications right now, but he wants to know what the Search Committee is going to do and what they are going to present back to Council. The Mayor deferred to Mr. Hardy or Mr. Dike. Mr. Hardy said the Committee is finalizing some questions to use in the interview process and as of now there are four applicants. Once we get the rest of the applications by the deadline we will sit down and start narrowing down the field. We haven't come up with a set plan yet, they discussed maybe looking at a lot of paperwork and then considering who to interview. We will whittle it down and come up with candidates that we feel hit most of the criteria, and will reach out for in-person interviews. They will then be presented to Council in some fashion. Mr. Dike asked Council what they would like from the Committee – would they like a stack rank of 5 people, if we had multiples, or would you like them to say these are our top 3? Mr. Hagy said the Committee should screen them. Mr. Dike asked if they have 10 applicants, does Council want all ten. Mr. Hagy said to do the screening for the qualified only. If it ends up being 10, that might be too many. Mr. Claus though that the Committee should screen to narrow it down to the top 2 or 3, or 3 or 4, depending on the total number, and then present a recommendation. He thought it might be good if Council at some point also had access to see all of the applications. He is thinking the Committee tell them who the top 3 are, but also provide the rest of the applications for review. Mr. Dike asked if Council wants the Committee to specifically state who they think is the top candidate, or just submit a group. Do you want that input from that Committee. Mr. Tapp and Mr. Hagy said yes. Mr. Claus asked if there was a legal problem with the Committee giving their top recommendation. Mr. Schrader said that the Committee is meant to cut down on the amount of time that Council has to address this, and if the Committee does their job, they should present candidates that are qualified. Mr. Schrader thought it was a great idea to also have the ones who did not make the cut at least available for review. If the Committee is doing their work, they are diligent and fastidious in reviewing those things, and are presenting the top candidates to Council. Mr. Claus asked of the number of candidates is three, should they also say who their top pick is, or should that be up to Council? Mr. Schrader said the Committee is not the one choosing the candidate, that is Council's job. Just from the legal side, the Committee does its job by

presenting 3 top candidates. You are trusting your Committee to do their job, and this body would then do theirs. Mr. Hagy said that the Committee has been living it and doing it, and spending a lot more time with the resumes than those of us not on the Committee, so he would appreciate a recommendation of who their number one, two and three are. Mr. Claus said there are three Council members on the Committee, so once we get into deliberations the opinion of the three Council members can be shared. The question is if there is an official recommendation made by the Committee as public information. Mr. Schrader again said that Council will ultimately be the one that makes the decision, so even if the Committee comes forward and says this is the one they believe would be the best candidate, this body can do as it pleases. Mr. Dike asked if there is anything else that should be passed along to the other Committee members. Mr. Dike welcomed additional comments vie email. Mr. Hagy asked if the job search is a hard close at the end of July. Mr. Dike said that with everything going on the world, we can't know. We talked about possibly expanding our advertising. We have only had four candidates, so that is one of things we will meet about and make a decision. Mr. Artino said the Committee talked about after a couple weeks they would meet again and discuss exactly that, with a week or so to spare. At that time they will decide if they need to expand on the advertising, and he recommended that he Committee meet again next week. Mr. Dike said he would send an e-mail out to the Committee, and the Clerk reminded him to let her know of the date for the public notice.

### For the Good of the Order

- Ms. Crawford She has a front row seat for the Route 6 Project, and she said Doug, Mike and our services teams are all working together and doing a great job. They are really making it work.
- Mr. Claus Thank to Mr. Schade for coming in tonight he provided very good information. Congratulations to the Dreffer family – he has gratitude and appreciation for everything the Dave Dreffer did for the City, and he appreciates the efforts of Mike, Sam and Terri in helping to get this put together.
- Mr. Tapp Thanked the Dreffer family it was a good Proclamation, and he thinks anyone who knows Dave Dreffer knows that he did a lot for this City. Regarding the police call on the weekend, he wanted to tell Chief Lippert that he listened to that call and it got his adrenaline going. I wanted to let everybody know that the HPD did a great job on taking care of that. He talked to a couple of the officers, and one in particular he told he should not be running at his age. They solved an issue that could have gotten out of hand, and he appreciates that. Happy Birthday to Sam Artino.
- Mr. Dike Said the Dreffer family proclamation was very interesting. He has a lot of good memories of meeting him and talking with him, and it was very nice of the Council to do this. Best of luck to the new owners at I-5's he hopes the new owners are successful down there. When Teresa Snyder comes, she has a lot of information to present at the work session.
- Mr. Hardy Nothing.
- Mr. Hagy Kudos to Mike and staff, especially to the US 6 construction he has heard a lot of complaints about it.

### **Executive Session**

Motion by Mr. Tapp to move into executive session for the purpose of addressing the possible investment or expenditure of public funds to be made in connection with a proposed economic development project, and to invite Mr. Spafford, Mr. Swaisgood and Mr. Schrader to attend.

The Mayor directed the Clerk to call the roll on the motion. Members of Council voted as follows:

YEAS: Tapp, Artino, Dike, Hardy, Hagy, Crawford, Claus (7)

NAYS: None (0)

There being a majority in favor, the Council moved into executive session at 8:03pm. Note: Mr. Hardy left the executive session at 8:25pm.

### Return to Regular Session

Council returned to regular session at 8:29pm.

### **Adjournment**

### Motion by Mr. Claus to adjourn the meeting.

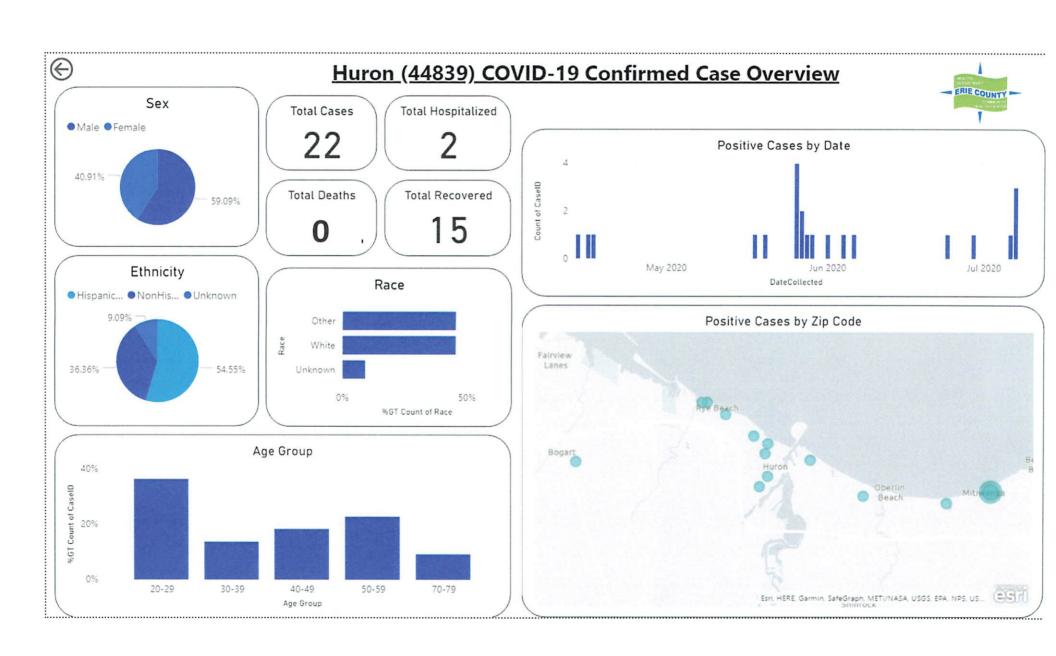
The Mayor asked if there was any discussion on the motion. All in favor. None opposed. None abstained.

There being more than a majority voting in favor of the motion, the Mayor declared the meeting of July 14, 2020 adjourned at 8:30pm.

Terri S. Welkener, Clerk of Council

Adopted: 11 AUG 2020

Upon approval by the City Council, the official written summary of the meeting minutes will become a permanent record, and the official minutes shall also consist of a permanent audio recording, excluding executive sessions, in accordance with Section 121.01(III) of the Administrative Code.



### **Environmental Health Business Compliance Report**

Over the past 30 days the Environmental Health staff have addressed four complaints at Huron City businesses. Three of the complaints were regarding no facial coverings and the fourth was for the use of shared condiments on tables at a restaurant. Within this timeframe we have visited numerous facilities for standard food inspections and COVID-19 compliance visits. Also, our field staff have conducted COVID-19 unsolicited compliance monitoring at City businesses outside of normal business hours. These visits were initiated to ensure compliance with all of the current Ohio Orders during peak business timeframes.

- 6/16/20
  - Huron Family Dental no mask worn by receptionist. Receptionist practicing social distancing seated greater than six feet from associates or customers.
- 6/22/20 Sandbar - no masks at all, and issues with social distancing. Inspection confirmed masks worn with public and social distancing issues not noted.
- 7/1/20
   Lemmy's in Huron- caller reported that common ketchup, mustard bottles and sugar, salt and pepper shakers on each table. Caller did not see them being cleaned before they were sat at the table. Operator confirmed implementation of single use containers for each table.
- 7/6/20
  Harbor House in Huron- masks not worn. Most recent inspection confirms masks worn with public except where exemptions would apply. Social issues not observed.



# Erie County Community COVID-19 and Antibody Testing Summary July 14, 2020

- 9760 Tests completed within Erie County
- 1299 Tests completed for residents of Huron

### **Testing Events**

- 150 daily testing appointments offered in the Erie County Community Health Center
- Testing offered to Erie County Community Health Center patients at time of appointment
- Large Scale Community testing event held May 30-June6, 2020
- Erie County Health Department/Erie County Community Health Center staff and Board Members
- Ottawa County Sheriff's Office employees
- Erie County Sheriff Office Employees
- Erie County Juvenile Justice Center employees
- Erie County employees
- Erie County Jail inmates
- Erie County Juvenile Justice Center inmates
- Perkins Township Police Department employees
- Huron County WIC (Women, Infant and Children) program participants
- Ohio Veterans Home residents and staff
- Portland Place residents and staff
- Ottawa County Court employees
- Stein Hospice employees
- Milan Police and Fire Departments
- Kelleys Island residents and employees

## 2020 Erie County Community Health Center

**Public Health Outreach Clinics** 

## **Services by Appointment**

CALL CENTRAL SCHEDULING AT 419-626-5623 EXTENSION 174

Services that are provided include child, adolescent, and adult vaccines; blood pressure screening; lead testing, individual health assessment which include lipid profile, blood glucose, hemoglobin A1C, and health risk assessment. (Please note: fasting 9-12 hours before testing is required for

individual health assessment.) We provide referral source services, Community Outreach and Health lifestyle education.

### PICTURE ID REQUIRED (ID of Parent/Guardian of Child) - IMMUNIZATION RECORDS REQUIRED FOR CHILDREN.

A sliding fee scale will be applied as appropriate. Medicaid, Medicare, or other insurances, and cash are accepted.

| Oxford   | Twp Hall – Tuesday   |
|--|--|
| 11104 Ran  | som Rd - Monroeville   |
| July 21  | 9:00 - 11:00 AM  |
| Aug 11   | 9:00 - 11:00 AM  |
| Sept 1   | 9:00 - 11:00 AM  |
| Sept 22  | 9:00 - 11:00 AM  |
| Oct 13   | 9:00 - 11:00 AM  |
| Nov 3  | Election Day (no Clinic)   |
| Nov 24   | 9:00 - 11:00 AM  |
| Dec 15   | 9:00 - 11:00 AM  |
|  | nicipal Bldg -Thursday   |
|  | Main StHuron   |
| July 9   | 9:00 – 11:00 AM  |
| July 30  | 9:00 – 11:00 AM  |
| Aug 20   | 9:00 - 11:00 AM  |
| Sept 10  | 9:00 – 11:00 AM  |
| Oct 1  | 9:00 – 11:00 AM  |
| Oct 22   | 9:00 – 11:00 AM  |
| Nov 12   | 9:00 - 11:00 AM  |
| Dec 3  | 9:00 - 11:00 AM  |
| Dec 24   | 9:00 - 11:00 AM  |
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| And the second s | Twp Hall – Tuesday   |
| 1907 Sta   | te Rt. 60 - Vermilion  |
| 1907 Sta<br>July 14  | te Rt. 60 - Vermilion<br>9:00 - 11:00 AM   |
| 1907 Sta<br>July 14<br>Aug 4   | 9:00 - 11:00 AM<br>9:00 - 11:00 AM   |
| 1907 Sta<br>July 14<br>Aug 4<br>Aug 25   | 9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM   |
| 1907 Sta<br>July 14<br>Aug 4<br>Aug 25<br>Sept 15  | 9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM  |
| 1907 Sta July 14 Aug 4 Aug 25 Sept 15 Oct 6  | te Rt. 60 - Vermilion<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM<br>9:00 - 11:00 AM   |
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|  | Twp Hall – Wednesday               |
| 9414 P   | ortland Rd - Castalia              |
| July 22  | 9:00 - 11:00 AM                    |
| Aug 12   | 9:00 - 11:00 AM                    |
| Sept 2   | 9:00 - 11:00 AM                    |
| Sept 23  | 9:00 - 11:00 AM                    |
| Oct 14   | 9:00 - 11:00 AM                    |
| Nov 4  | 9:00 - 11:00 AM                    |
| Nov 25   | 9:00 - 11:00 AM                    |
| Dec 16   | 9:00 - 11:00 AM                    |
|  | age Adm – Wednesday                |
|  | S. Main St - Milan                 |
| July 8   | 9:00 - 11:00 AM                    |
| July 29  | 9:00 - 11:00 AM                    |
| Aug 19   | 9:00 - 11:00 AM<br>9:00 - 11:00 AM |
| Sept 9<br>Sept 30  | 9:00 - 11:00 AM<br>9:00 - 11:00 AM |
| Oct 21   | 9:00 - 11:00 AM                    |
| Nov 11   | Veterans Day (No Clinic)           |
| Dec 2  | 9:00 - 11:00 AM                    |
| Dec 23   | 9:00 - 11:00 AM                    |
| Control of the last of the las | Twp Hall – Wednesday               |
|  | hapel St - Birmingham              |
| July 15  | 9:00 - 11:00 AM                    |
| Aug 5  | 9:00 - 11:00 AM                    |
| Aug 26   | 9:00 - 11:00 AM                    |
| Sept 16  | 9:00 - 11:00 AM                    |
| Oct 7  | 9:00 - 11:00 AM                    |
| Oct 28   | 9:00 - 11:00 AM                    |
| Nov 18   | 9:00 - 11:00 AM                    |
| Dec 9  | 9:00 - 11:00 AM                    |
| Dec 30   | 9:00 - 11:00 AM                    |
|  | eys Island – Friday                |
| Kelleys  | Island Library – 528               |
| Lul. 10  | Division                           |
| July 10  | 9:00 - Noon                        |
| July 24  | 9:00 - Noon                        |
| Aug 14<br>Aug 28   | 9:00 - Noon<br>9:00 - Noon         |
| Sept 11  | 9:00 - Noon                        |
| Sept 11<br>Sept 25   | 9:00 - Noon                        |
| Oct 9  | 9:00 - Noon                        |
| Oct 23   | 9:00 - Noon                        |
| Nov 13   | 9:00 - Noon                        |
| Nov 27   | Thanksgiving (No Clinic)           |
| Dec 11   | 9:00 – Noon                        |
| Dec 25   | Christmas (No Clinic)              |
|  |                                    |

(Times are subject to change based on boat & air schedule)

| Margaret   | ta Twp Hall – Thursday    |
|--|---------------------------|
| The second secon | lain Street - Castalia    |
| July 23  | 9:00 - 11:00 AM           |
| Aug 13   | 9:00 - 11:00 AM           |
| Sept 3   | 9:00 - 11:00 AM           |
| Sept 24  | 9:00 - 11:00 AM           |
| Oct 15   | 9:00 - 11:00 AM           |
| Nov 5  | 9:00 - 11:00 AM           |
| Nov 26   | Thanksgiving (No Clinic)  |
| Dec 17   | 9:00 - 11:00 AM           |
| Perkins  | Twp Hall – Thursday       |
| 2610 Col   | umbus Ave - Sandusky      |
| July 9   | 9:00 - 11:00 AM           |
| July 30  | 9:00 - 11:00 AM           |
| Aug 20   | 9:00 - 11:00 AM           |
| Sept 10  | 9:00 - 11:00 AM           |
| Oct 1  | 9:00 - 11:00 AM           |
| Oct 22   | 9:00 - 11:00 AM           |
| Nov 12   | 9:00 - 11:00 AM           |
| Dec 3  | 9:00 - 11:00 AM           |
| Dec 24   | 9:00 - 11:00 AM           |
|  | Twp Hall – Thursday       |
|  | te Rt 61 – Berlin Heights |
| July 16  | 9:00 - 11:00 AM           |
| Aug 6  | 9:00 - 11:00 AM           |
| Aug 27   | 9:00 - 11:00 AM           |
| Sept 17  | 9:00 - 11:00 AM           |
| Oct 8  | 9:00 - 11:00 AM           |
| Oct 29   | 9:00 - 11:00 AM           |
| Nov 19   | 9:00 - 11:00 AM           |
| Dec 10   | 9:00 - 11:00 AM           |
| Dec 31   | 9:00 - 11:00 AM           |
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|  | <b>k</b>                  |





# Huron City Schools Fall 2020 ReStart Plan

June 4, 2020

### **District Mission**

The mission of Huron Schools is to engage, equip and empower students as global citizens to positively impact the future.

### Executive Summary:

The outbreak of coronavirus (COVID-19) has been declared a Public Health Emergency. The protection of children and those responsible for providing educational services is particularly important. Precautions are necessary to prevent the potential spread of COVID-19 in school settings; however, we cannot lose sight of the value and impact of a comprehensive school experience. Local schools serve as a vehicle that connects students with peers and mentors, provides students with a platform to channel youthful energy into productive pursuits, and is a place to teach key academic skills.

This makes it urgent that districts find a reasonable manner in which to open schools this fall. The path to reopening must be based on public health frameworks guiding gradual relaxation of the intensive physical distancing measures adopted this spring. Any considerations about reopening must consider a wide variety of circumstances communities and schools confront. Depending on the public health situation, there may be waves of stopping and starting or staggered openings, along with a host of other developments (determined by local, state, and federal agencies).

Maintaining safe school operations or reopening schools after a closure requires many considerations, but if done strategically, it can be done in an effective manner supporting public health. We can expect any reopening plan to evolve and adapt over time. Our plan is based on assumptions of our current understanding of COVID-19 and what is required for continued containment and mitigation. To ensure a smooth reopening, our district will continue to draw on the most up to date science and public health guidance, and the expertise of educators and health practitioners.

### Propose:

The purpose of this document is to provide clear and actionable guidance for safe operations of schools as students and staff are systematically welcomed back to campus. Schools working together with local health departments have an important role in slowing the transmission of disease to ensure all students have a safe and healthy learning environment.

### For the latest information concerning COVID-19, visit www.CDC.gov.

### Preventative Measures:

Prevention measures similar to those used to reduce the spread of seasonal influenza are currently recommended by CDC:

- · Avoid close contact with people who are sick.
- · Avoid touching your eyes, nose, and mouth.
- · Stay home when sick.
- · Cover your cough or sneeze.
- · Clean and disinfect frequently touched objects and surfaces.
- · Wash hands with soap and water for at least 20 seconds.

### **Guiding Principles:**

- 1. Provide relevant and quality educational opportunities and experiences for all children.
- 2. Reduce, by adhering to best practices, opportunities for contamination, or spread of COVID-19.
- 3. Communicate with all stakeholders on a regular basis utilizing Final Forms email, website, social media outlets, and One Call when necessary.
- 4. To support the academic, social, and emotional needs of children, families, staff, and the community.
- 5. We recognize this situation is constantly evolving; therefore, we anticipate plans will be continually updated.

### **General Assumptions:**

- 1. A second wave of the outbreak is anticipated resulting in rolling closures and disruption to school operations.
- 2. It is likely the decisions to close buildings and/or districts will be made at a local/regional level.
- 3. Children and staff with significant health conditions will remain vulnerable and special services, supports, and accommodations will be necessary.
- 4. Preventative measures will need to be addressed and reinforced (physical distancing, healthy hygiene habits, and robust disinfecting protocols).
- 5. Families and staff will have varying degrees of concern for safety and quality of educational experiences. They will also experience a wide range of emotions while managing this situation.
- 6. Continued collaboration with local/regional districts, Erie County Health Department, local, and state agencies.

### Academics Assumptions:

1. Student learning outcomes for the 2019-20 school year will be uneven.

| Action Step:  | Location:                                 | Responsibility:   | Notes:  |
|---|---|---|---|
| Grade levels,<br>departments, & IST<br>will participate in<br>vertical alignment<br>meetings to discuss<br>standards mastery<br>and identify gaps | Each educational setting                  | Teachers, Principals, Director of Curriculum, Director of Special Education, Superintendent   | ODE has provided resources for ELA, Math and Social Studies gap analysis  |
| We will review Parent Survey results for perception, concerns, successes and areas for improvement for remote learning                            | Disseminate results to stakeholder groups | Continuum of Learning Team, Director of Curriculum, ReStart Team                              |   |
| Offer Summer<br>Learning Camps to<br>identified students  | First 2 weeks in<br>August                | Teacher referrals,<br>principals, Director of<br>Curriculum, Director<br>of Special Education | Need to narrow down<br>the focus to ELA and<br>math<br>Environment that<br>excites students for<br>start of school year<br>and allows for new<br>protocols to be tested |

2. Teaching and learning will include remote and/or virtual components during the 2020-21 school year.

| Action Step:  | Location:     | Responsibility:   | Notes:   |
|---|---------------|---|--|
| Create student<br>schedules for reduced<br>capacity<br>(Red/Grey/White) | Each building | ReStart Team at each building and in conjunction with all buildings | Consideration for families with students in multiple buildings on like-schedules |
| Create master<br>schedule for Zoom<br>lessons                           | Each building | ReStart Team,<br>principal  | Schedules will be shared in Remote Learning Plan                                 |

| Create delivery schedules for related services  | Each building               | Related services<br>providers, Director of<br>Special Education,<br>principals,<br>Intervention<br>Specialist, associated<br>teachers |  |
|---|-----------------------------|---|--|
| Identify Learning Management Systems and online resources for each grade level  | Each grade level/department | Director of<br>Curriculum   | Utilize Google Sheets<br>for collaborating with<br>all levels of teachers          |
| Identify expectations for learning for students, families and teachers by revisiting 2019-2020 expectations and stakeholder surveys | By grade<br>level/building  | ReStart teams, Director of Curriculum, Director of Special Education, School Psychologist   | Spring 2020 Expectations   |
| Identify and/or create learning opportunities that take into account families' access to different information modalities           | All Buildings               | All staff   | Digital Synchronous, Digital Asynchronous, Analog Synchronous, Analog Asynchronous |
| Due to expected rolling closures, educators will put their courses in the learning management platform(s) (LMS)                     | All buildings               | Everyone  |  |

3. Mental health and social-emotional needs of children, families, and staff will need to be addressed through Socio-Emotional Learning.

| Action Step:  | Location:     | Responsibility:  | Notes: |
|---|---------------|--|--------|
| Implement personal contacts for identified students (1:1) | All buildings | School counselors, school psychologist, Director of Curriculum, Direction of Special Education, principals |        |

| Utilize CASEL<br>framework in the<br>classroom, LMS and<br>with families | All buildings                | School counselors,<br>school psychologist,<br>Director of<br>Curriculum,<br>Direction of Special<br>Education, principals          |  |
|--|------------------------------|--|--|
| Provide learning opportunities about health and wellness                 | Building and district levels | Wellness coordinator<br>and team, principals,<br>Director of<br>Curriculum, Director<br>of Special Education,<br>school counselors |  |

4. Specific and intentional professional learning opportunities will be necessary for families and staff to enhance skills and abilities for remote and/or virtual instruction.

| Action Step:  | Location:  | Responsibility:  | Notes:   |
|---|--|--|--|
| All staff will become proficient in Google Classroom  | Via Google<br>Education  | All instructional staff, administrators  | Level 1 certification<br>for all; Level 2 is<br>optional<br>Platform consistency |
| Summer Learning Institutes for staff will focus on strong instructional practices that can be used in the classroom as well as remotely | Grit in the Classroom June 15-19 at BOE Google Best Of - in July and hosted online | Director of<br>Curriculum, Director<br>of Special Education                          |  |
| Identify opportunities for families to enhance skills in remote learning  | All buildings*   | Teachers, principals,<br>Director of<br>Curriculum, Director<br>of Special Education | Use Google Sheets of resources to build opportunity and fluency                  |

5. Class size and scheduling modifications may be necessary to adhere to physical distancing guidelines.

| Action Step:   | Location:     | Responsibility:           | Notes:                                    |
|--|---------------|---------------------------|---|
| Identify options for scheduling students that accounts for | All Buildings | ReStart teams, principals | CDC, ODH, ECDH,<br>ODE<br>recommendations |

| physical distance<br>recommendations<br>(Hallways, cafeteria,<br>auditorium, |  |  |
|--|--|--|
| unstructured times)  |  |  |

6. Attendance, or lack thereof, could impact a student's ability to access educational opportunities.

| Action Step:                                       | Location:     | Responsibility:   | Notes:   |
|--|---------------|---|--|
| Develop an attendance response for remote learning | All Buildings | IST/PBIS/SEL/AIT<br>teams, principals,<br>SRO, Director of<br>Special Education,<br>Janis | Spring 2020 - HB410<br>Legislative action for<br>remote learning<br>allowed for<br>attendance online to<br>count for attendance -<br>that legislation<br>sunsets?? |

### **Operations Assumptions:**

1. Physical distancing protocols will be required throughout the day - inside and outside of buildings, facilities, and school vehicles.

| Action Step:  | Location:  | Responsibility:   | Notes:   |
|---|--|---|--|
| Physical Distancing protocols posted and implemented                                | All district areas, including athletic facilities, shared spaces, etc. | All stakeholders,<br>Local health officials   | ECHD will be providing signage to the district   |
| Mandatory instruction of safety protocols to students, families and staff           | All buildings  | All stakeholders  | Scheduling orientations for staff, opening days with students, and with parents; YouTube channel - a day in the life of a student; PublicWorks courses |
| Student and staff<br>schedules/routines<br>during the school day<br>may be modified | All buildings  | ReStart teams,<br>principals, Director of<br>Operations, custodial<br>staff, maintenance<br>staff, food service | Restroom breaks Recess Lunch Arrival/Dismissal Specials  |

|  |                | personnel, bus<br>drivers, librarian   |  |
|--|----------------|--|--|
| Visitors to facilities will be limited to emergencies only   | All facilities | All stakeholders   | All visitors are required to wear masks if permitted to enter the building |
| Athletic Department & Co-Curricular Activities will development safety protocols at sanctioned after school events | All facilities | Athletic Director,<br>Principals, Support<br>Groups (such as<br>Boosters), Music<br>Department personnel | OHSAA, ECHD,<br>ODH agencies<br>guidance                                   |

2. Frequent and consistent disinfecting protocols will be necessary throughout district-owned properties included but not limited to railings, desks and tables, restrooms and water stations, door and window handles, and instructional aides, etc.

| Action Step:   | Location:                         | Responsibility:   | Notes:   |
|--|-----------------------------------|---|--|
| Each facility will have an adequate disinfecting schedule created, implemented and monitored | All facilities                    | All stakeholders  | Schedule for regular cleaning, for high-touch areas/surfaces, for deep cleaning Training for custodial staff, bus drivers and substitute custodial/bus drivers |
| Hand sanitizing stations will be made available throughout facilities                        | All facilities - high touch areas | Director of Operations, principals, building custodians |  |
| The district will maintain an inventory of safety and disinfecting supplies                  | All facilities                    | Director of<br>Operations                               | Attempts to keep a 2 month supply on hand will be made (depends on accessibility)  |

3. General health and well-being of students and staff will be monitored in accordance with local, state and federal health agencies.

| Action Step:  | Location:   | Responsibility:  | Notes:  |
|---|---|--|---|
| A symptoms checklist and monitoring guide will be shared with students, parents and staff | Checklist housed in FinalForms for parents/families Posted on district website Paper copy shared with parents/families the first week of school | Parents check<br>students' symptoms<br>(including their<br>temperature) at home<br>Staff will check<br>symptoms prior to<br>coming to work | Electronic monitoring<br>forms will be sent via<br>FinalForms for<br>families |
| The wearing and access of face-coverings  |   |  | Guidance from local, state and national agencies                              |
| Plan for absenteeism of staff   | All Buildings   | Staff members,<br>Building Principal,<br>district administrators   | Develop substitute<br>plans for all areas of<br>staffing                      |

### Supports and Services Assumptions:

1. Professional learning opportunities will be provided to staff.

| Action Step:   | Location:     | Responsibility:                        | Notes:   |
|--|---------------|--|--|
| Teachers will have<br>Google I<br>Training/Certification         | All Buildings | All Teachers/Staff                     | September 1, 2020 completion date                                      |
| All Teachers will have an established learning management system | All Buildings | Teachers will re/introduce to students | Within the first week<br>of school calendar                            |
| Provide opportunities to staff to become "tech" experts          | All Buildings | Teachers/Staff                         | District-wide expert<br>list-password resets,<br>navigation, help desk |
| Provide instruction on how to link LMS                           | All Buildings | Principals                             | Use of YouTube or<br>Loom to archive<br>professional                   |

| to Progress Book and |  | development |
|----------------------|--|-------------|
| keep updated         |  | ·           |

2. Families will need support for learning platforms/online resources, delivering instruction in the home, and social-emotional services for students.

| Action Step:   | Location:                            | Responsibility:                                      | Notes:  |
|--|--------------------------------------|--|---|
| Development of a Glossary of terms (remote/virtual/on-lin e, SEL, facilities)                                | ReStart Handbook<br>District Website | Director of<br>Curriculum                            |   |
| Clearly defined remote learning plan classroom/work completion expectations                                  | All Buildings                        | Teacher/Staff  | To be included in the Remote Learning Plan                                      |
| Clearly defined expectations for physical attendance, reduced capacity attendance and remote learning        | All Buildings                        | Building Principals                                  | Identified understanding of circumstances for flexibility                       |
| Incorporation of training for extended families (i.e. grandparents who care for children while parents work) | All Buildings                        | Teachers/Department or Grade Representative          | Provide via remote learning or face-to-face opportunities                       |
| Virtual accessibility<br>to counselors/School<br>Psychologist for 1:1<br>support to<br>families/students     | All Buildings                        | Counselors,<br>Psychologist,<br>Teachers, Principals | Intentional services (Global: YouTube; ZOOM meets on specific topics; And 1:1s) |
| Creation of a Parent and Staff "Tech-line"   | All Buildings                        | Teachers, IT   | Dedicated line that goes to email of "expert"                                   |

|                                     |               |                     | Ticket system/use of<br>Google Forms  |
|-------------------------------------|---------------|---------------------|---|
| Creation of Teacher<br>Office hours | All Buildings | Building Principals | Defined times for<br>teacher to check in<br>and be readily<br>accessible for<br>students/families<br>remotely |

3. Parents need accessibility to connect with their child's teachers and support providers.

| Action Step:  | Location:     | Responsibility:  | Notes:  |
|---|---------------|------------------|---|
| Use of multiple modes of communication to communicate with parents/family | All Buildings | All stakeholders | FinalForms,<br>Facebook,<br>Website   |
| Development of a comprehensive communication plan                         | All Buildings | All stakeholders | Open houses,<br>conference night,<br>transitions between<br>grades, 24 hour<br>response time,<br>Superintendent<br>weekly updates |

4. Recognize our families' inequities to access and support.

| Action Step:                                  | Location:                 | Responsibility:                  | Notes:   |
|---|---------------------------|----------------------------------|--|
| Assist families with connectivity concerns    | All Buildings             | Teachers, Building<br>Principals | Provide paper/pencil,<br>explore hotspot<br>options or locations<br>of accessibility |
| Provision of devices and maintenance of these | All Buildings             | Building Principals,<br>IT       |  |
| Food services for remote-learning days        | Availability for students | Food Service Staff               |  |

5. Our students, families, and staff will need socio-emotional support. Provide SEL strategies - for students, parents, and staff

| Action Step:  | Location:     | Responsibility:   | Notes:  |
|---|---------------|---|---|
| Robust social services programming both virtually and in person             | All Buildings | School counselors,<br>supported by SEL<br>teams and<br>psychologist | Layers of need:<br>Continued process                          |
| Plan for support of community service hours/virtual college webinars/visits | High School   | Guidance, Building<br>Principals, Teen<br>Leadership                |   |
| Positive talking points provided to staff                                   | All Buildings | District<br>Administrators,<br>Teachers, Counselors                 | Empathetic listening, resources to manage emotional responses |

### Glossary

This glossary of terms is provided for understanding of terms/organizations used or referenced in this document.

Attendance Intervention Team (AIT): This building level team works together with families to remove barriers to student school attendance.

Analog Asynchronous: Learning off-line independently. Students may be engaged in reading, writing and experiential learning using printed materials for guidance and receive written feedback from teachers.

Analog Synchronous: Learning together on the phone. Students engage in reading, writing, and experiential learning using printed materials and guidance. Students interact with peers and teachers on the phone.

Digital Asynchronous: Learning online independently. Students learn independently online using a learning management system (LMS) or program. Students receive teacher feedback and support via email and/or through the LMS.

Digital Synchronous: Learning online together. Students learn together via Zoom, Google Classroom, Schoology or Canvas. Teachers support students during the shared online experience.

Centers for Disease Control (CDC): CDC works 24/7 to protect America from health, safety and security threats, both foreign and in the U.S. Whether diseases start at home or abroad, are chronic or acute, curable or preventable, human error or deliberate attack, CDC fights disease and supports communities and citizens to do the same. CDC increases the health security of our nation. As the nation's health protection agency, CDC saves lives and protects people from health threats. To accomplish its mission, CDC conducts critical science and provides health information that protects our nation against expensive and dangerous health threats, and responds when these arise.

Erie County Health Department (ECHD): Erie County Health Department and Erie County Community Health Center provide the essential public health services for our community in an effective and fiscally responsible manner. The identification and the prevention of injury, illness, health promotion, disease surveillance, and the improvement of personal and environmental health status within the health district through assessment and policy development is vital. It strives for continuous quality improvement among all programs and services offered through continuing education and ongoing workforce development; coupled with the evaluation of the community health status and strong governance to deliver the essential public health services.

Facilities: Huron City School is fortunate to have many great facilities. Our facilities include all of our buildings, ground, playing surfaces, busses and vans.

Intervention Support Teams (IST): Each building has a team of individuals who work together to support students who are experiencing academic, behavioral and/or socio-emotional students. This team meets regularly with classroom teachers, principals and other stakeholders to identify student needs and then develop a plan of action.

Learning Management System (LMS): Google Classroom, Canvas, Schoology - these systems house the content, learning activities and assessments for learning. These systems can be used for traditional learning that is face-to-face as well as remote learning.

Ohio Department of Education (ODE): The Ohio Department of Education is the administrative department of the Ohio state government responsible for primary and secondary public education in the state. The Ohio State Board of Education is the governing body of the department and is responsible for overseeing the department.

Ohio Department of Health (ODH): ODH's mission is to protect and improve the health of all Ohioans by preventing disease, promoting good health and assuring access to quality care.

Ohio High School Athletic Association (OHSAA): OHSAA is the governing body for high school sports in Ohio. More about what OHSAA does can be found <u>HERE</u>.

Physical Distancing: More commonly referred to as social distancing, we prefer this term as socialization is an important part of the schooling experience.

Positive Behavior Intervention and Supports (PBIS): PBIS is an evidence-based three-tiered framework to improve and integrate all of the data, systems, and practices affecting student outcomes every day.

Reduced Capacity Attendance: There may come a time where HCS has to reduce the number of students in our facilities. To this end, we will enact a reduced capacity schedule where students will be assigned days of the week where they attend. All students will attend face-to-face a minimum of 2 days per week. Certain students may attend a third day (students with IEPs, 504s, in need of assessment, students who receive Title I services, large groups for summative assessments, specifically requested students). All attempts to have students from the same family on the same scheduled days will be made.

Remote Learning: Remote learning encapsulates all learning that is done away from our facilities. It could be done in a blended approach (some face-to-face and online) or solely online. Other names for this type of learning include distance learning and online learning.

Socio-Emotional Learning (SEL): SEL is the process through which children and adults understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.

Symptoms checklist and monitoring guide: Parents will need to check and monitor their students for symptoms PRIOR to coming to school each day. Our coaches are using this form to check athlete's for systems. Staff are required to check for symptoms prior to reporting to work.

YouTube: This is a video-sharing platform that we will be using to share information. Videos will show important procedures and detailed information about daily student and staff life as school resumes.

Zoom: Zoom is a video-conferencing platform that teachers will be using to deliver lessons and activities in real time (see digital synchronous learning above).



### **Erie County Health Department**

An Accredited Public Health Department

### **Erie County Community Health Center**

A Federally Qualified Health Center

Peter T. Schade, MPH, RS Health Commissioner



Huron City Schools Attn: Dennis Muratori 712 Cleveland Road E Huron, OH 44839

June 19, 2020

Dear Mr. Muratori,

The Erie County Health Department has reviewed the COVID Huron City Schools Fall 2020 Re-Start Plan to be utilized as part of re-opening of the school system. Our department has the following suggestions for each of the following bolded plan titles:

### Personal Protective Equipment

- Prepare all staff for fit testing and the proper use of N-95 masks. This is to include bus drivers, teachers and administration. Lunch workers do not need to wear N-95 masks.
- Proper protective eye wear for those that are in close contact with symptomatic individuals.
- Face coverings and use of masks in all buildings and include all staff members.

### **Preventative Measures**

- All visitors must attest to not having any symptoms or contact with known infected individuals and have their temperature checked upon entrance to the building.
- Have spill kits / biological kits available for vomit, and bodily fluid clean up.

Board of Health: Linda Miller-Moore (Board President); Michael D. Kaufman, Esq. (President Pro-Tem); Richard R. Keller, MD; Marsha D. Cooper, MD; Richard Bulan; Julie Foster; Joey Supina; Dina C. Bauer, DPM; Leroy E. Sizemore; Charles M. Murray; Lawrence O. Leaman

420 Superior Street, Sandusky, Ohio 44870 • Phone (419) 626-5623 • Toll free (888) 399-6065 • Fax (419) 626-8778 www.eriecohealthohio.com • echd@eriecohealthohio.com

- Detailed directions for cleaning and sanitizing. Train staff in proper chemical use/application of highly touched surfaces that require frequent attention.
- Disinfect/Sanitize with chlorine base cleaner. Substitute Quatinary Ammonia for two days after 12 days of cleaning with the chlorine base chemical. During the cold weather be cognizant regarding the extra clothing, high incidents of influenza, coughing/colds. Please utilize the school nurse when needed and the possibility of increased nursing hours.

### **Student / Staff Health**

- If sick prior to arriving at school those individuals are required to stay home.
- If staff become sick during school, notify administration, go home and follow up with symptomology.
- Have plans for students who become sick while at school. Things to consider are
  isolation of student until he/she is able to leave the building, having a separate
  "sick" room that is closed off from other nursing or office areas for isolation of
  said student.
- Student / Staff absenteeism reason for being absent are the symptoms COVID 19 related or are there other symptoms that are non-related to COVID 19.
- Plan to monitor and report absences to the Erie County Health Department
- The requirements for return to school after an illness need to be listed.
- If an outbreak or hot spot include staff or students as close contacts, the Erie County Health Department will notify person who is a close contact and then school administrator. Prepare to act upon close contact by isolation/quarantine measures. Prepare to communicate and defend actions or perception of inaction by parents.
- Have a plan in place for temporary closure of a building and disinfecting protocols.

### **Academic Assumptions**

- Additional details are needed regarding implementing changes in class size, room set up and scheduling modifications to adhere to physical distancing guidelines.
- Have a set point of entry /exit of school.
- Consider discontinuing perfect attendance awards due to a student's ability to access or lack of access to educational opportunities.
- Provide learning opportunities about health and wellness by encouraging handwashing, covering cough and encouraging daily routines and reinforcement with students.

### **Operations Assumptions**

- Physical distancing protocols will be required throughout the day inside and outside of buildings, facilities and school vehicles – plan for 6 feet minimum between individuals, if staff members travel between buildings can this be eliminated?
- Transportation/busing routes will need to be modified to maintain the physical distancing of students.
- Disinfection/sanitation of busses, class rooms and playgrounds throughout the day needs to be addressed.
- Substitution of drinking fountains with water dispensers to fill student's personal bottles.
- Plans for food service operations such as student/staff lunches, the actual distribution of meals, and the class party celebrations.
- Nontraditional hours of operation such as extra -curricular activities, group meetings after school, etc. the set of standards should remain the same.
   Custodial services for incidences and disinfection sanitization will need to be present.

Please be cognizant that within the next 10 days Ohio will release reopening guidelines for schools.

If you have any questions please contact me by telephone at 419-626-5623, extension 109.

Sincerely,

Cassandra Hurst, RN

Director of Public Health Nursing

CHLURST, RN



## K-12 Schools: COVID-19 Risk Level Assessment

The more people a student or staff member interacts with, and the longer that interaction, the higher the risk of COVID-19 spread. The risk of COVID-19 spread increases in school settings as follows:

- Lowest Risk: Students and teachers engage in virtual-only classes, activities, and events.
- Medium Risk: Small, in-person classes, activities, and events. Groups of students stay together and with the same teacher throughout/across school days and groups do not mix. Students remain at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures, or staggered/rotated scheduling to accommodate smaller class sizes). Students/staff are recommended to wear face coverings whenever social distancing guidelines cannot be met, as well as practice proper hand hygiene.
- Highest Risk: Full sized, in-person classes, activities, and events. Students are not spaced apart, not required to wear face coverings, share classroom materials or supplies, and mix between classes and activities.

COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices (such as handwashing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this document. Fortunately, there are a number of actions school administrators can take to help lower the risk of COVID-19 exposure and spread during school sessions and activities.

# The 5 Pillars of Identifying Risk Level:

- 1. Symptom Assessment
- 2. Social Distancing
- 3. Face Coverings
- 4. Hand Washing
- 5. Cleaning and Disinfecting

# "Stoplight" Risk Levels:

- Green = Lowest Risk
- Yellow = Medium Risk
- Red = Highest Risk

Page **1** of **7** June 25<sup>th</sup>, 2020

| they are free of symptoms  If staff become sick during school, immediately notify administration, go home, and follow up with admin about specific symptoms the staff member is experiencing  If staff are sick with non-COVID related symptoms, they must be fever and symptom free for at least 24 hours without use of any fever reducing medications before returning to work.  Students  Temperature checks will be performed by parents, prior to leaving for school each day  If students are sick with non-COVID related symptoms, they must be fever and symptom free for at least 24 hours without use of any fever reducing medications before returning to school.  Communications tools, such as posters, flyers, and digital media are used to identify and raise awareness of symptoms associated with COVID-19  Mitigation  Infected students / staff will be immediately reported to the Erie County Health Department Epidemiology team (419-626-5623 ext. 200) by the school nurse or administration, where they will be put on a 14-day isolation period and monitored for fever and symptomology  Close contacts of confirmed or probable cases will be put on a 14-day quarantine period and monitored by the ECHD for fever and symptomology  Implementation of a separate sick-room that is closed off for isolation of sick individuals, and monitored by the school nurse, until parent / guardian is able to pick them up  Any staff member in direct contact with the infected individuals will be required to wear the N95 mask and proper PPE.  Yellow  Faculty / Staff  If sick prior to arriving at school, employees are required to stay home  If staff become sick during school, they go home  No return-to-work policy implemented  |        | Symptom Assessment   |  |
|--|--------|--|--|
| stay home Temperature checks will be administered at the school building each day Employees must complete a "sign in" each day verifying that they are free of symptoms If staff become sick during school, immediately notify administration, go home, and follow up with admin about specific symptoms the staff member is experiencing If staff are sick with non-COVID related symptoms, they must be fever and symptom free for at least 24 hours without use of any fever reducing medications before returning to work.  Students Temperature checks will be performed by parents, prior to leaving for school each day If students are sick with non-COVID related symptoms, they must be fever and symptom free for at least 24 hours without use of any fever reducing medications before returning to school.  Communications tools, such as posters, flyers, and digital media are used to identify and raise awareness of symptoms associated with COVID-19 Mitigation Infected students / staff will be immediately reported to the Eric County Health Department Epidemiology team (419-626-5623 ext. 200) by the school nurse or administration, where they will be put on a 14-day isolation period and monitored for fever and symptomology Close contacts of confirmed or probable cases will be put on a 14-day quarantine period and monitored by the ECHD for fever and symptomology Implementation of a separate sick-room that is closed off for isolation of sick individuals, and monitored by the school nurse, until parent / guardian is able to pick them up Any staff member in direct contact with the infected individuals will be required to wear the N95 mask and proper PPE.  Yellow Faculty / Staff If sick prior to arriving at school, employees are required to stay home If staff become sick during school, they go home No return-to-work policy implemented | Green  | Faculty / Staff  |  |
| <ul> <li>Close contacts of confirmed or probable cases will be put on a 14-day quarantine period and monitored by the ECHD for fever and symptomology</li> <li>Implementation of a separate sick-room that is closed off for isolation of sick individuals, and monitored by the school nurse, until parent / guardian is able to pick them up</li> <li>Any staff member in direct contact with the infected individuals will be required to wear the N95 mask and proper PPE.</li> <li>Yellow</li> <li>Faculty / Staff</li> <li>If sick prior to arriving at school, employees are required to stay home</li> <li>If staff become sick during school, they go home</li> <li>No return-to-work policy implemented</li> </ul>   | Green  | <ul> <li>Faculty / Staff         <ul> <li>If sick prior to arriving at school, employees are required to stay home</li> <li>Temperature checks will be administered at the school building each day</li> <li>Employees must complete a "sign in" each day verifying that they are free of symptoms</li> <li>If staff become sick during school, immediately notify administration, go home, and follow up with admin about specific symptoms the staff member is experiencing</li> <li>If staff are sick with non-COVID related symptoms, they must be fever and symptom free for at least 24 hours without use of any fever reducing medications before returning to work.</li> </ul> </li> <li>Students         <ul> <li>Temperature checks will be performed by parents, prior to leaving for school each day</li> <li>If students are sick with non-COVID related symptoms, they must be fever and symptom free for at least 24 hours without use of any fever reducing medications before returning to school.</li> </ul> </li> <li>Communications tools, such as posters, flyers, and digital media are used to identify and raise awareness of symptoms associated with COVID-19</li> <li>Mitigation         <ul> <li>Infected students / staff will be immediately reported to the Erie County Health Department Epidemiology team (419-626-5623 ext. 200) by the school nurse or administration, where they will be put on a 14-day isolation period and</li> </ul></li></ul> |  |
| <ul> <li>Any staff member in direct contact with the infected individuals will be required to wear the N95 mask and proper PPE.</li> <li>Yellow</li> <li>Faculty / Staff         <ul> <li>If sick prior to arriving at school, employees are required to stay home</li> <li>If staff become sick during school, they go home</li> <li>No return-to-work policy implemented</li> </ul> </li> </ul>  |        | <ul> <li>14-day quarantine period and monitored by the ECHD for fever and symptomology</li> <li>Implementation of a separate sick-room that is closed off for isolation of sick individuals, and monitored by the school</li> </ul>  |  |
| <ul> <li>If sick prior to arriving at school, employees are required to stay home</li> <li>If staff become sick during school, they go home</li> <li>No return-to-work policy implemented</li> </ul>   |        | <ul> <li>Any staff member in direct contact with the infected<br/>individuals will be required to wear the N95 mask and proper</li> </ul>  |  |
| Communications tools, such as posters, tryers, digital media, and  | Yellow | <ul> <li>If sick prior to arriving at school, employees are required to stay home</li> <li>If staff become sick during school, they go home</li> </ul>   |  |

|     | Mitigation   |
|-----|--|
|     | o Infected students / staff reported to the Erie County Health                   |
|     | Department Epidemiology team (419-626-5623 ext. 200),                            |
|     | where they will be put on a 14-day isolation period and                          |
|     | monitored for fever and symptomology   |
|     | <ul> <li>Contacts of confirmed or probable cases will be put on a 14-</li> </ul> |
|     | day quarantine period and monitored by the ECHD for fever                        |
|     | and symptomology   |
| Red | No preventative or mitigation strategies implemented                             |

### **Social Distancing**

Social distancing, also called "physical distancing," means keeping space between yourself and other people outside of your home. To practice social or physical distancing stay at least 6 feet (about 2 arms' length) from other people.

Limiting face-to-face contact with others is the best way to reduce the spread of coronavirus disease 2019 (COVID-19). COVID-19 spreads mainly among people who are in close contact (within 6 feet) for a prolonged period. Spread happens when an infected person coughs, sneezes, or talks, and droplets from their mouth or nose are launched into the air and land in the mouths or noses of people nearby. The droplets can also be inhaled into the lungs. Recent studies indicate that people who are infected but do not have symptoms likely also play a role in the spread of COVID-19.

| Green  | Implement full distance learning measures (virtual classes, activities, and events)  |
|--------|--|
| Yellow | Implement strategies that limit students and staff from being within 6 feet of others for more than 15 minutes at a time:  Cancel field trips, assemblies, and other large gatherings  Cancel or modify classes where students are likely to be in very close contact  Implement partial distance-learning  Utilize barriers between students when distancing is not possible  Increase the space between desks  Avoid mixing students in common areas  Stagger arrival and/or dismissal times  Reduce congestion in the health office  Limit nonessential visitors  Limit cross-school transfer for special programs  Teach staff, students, and their families to maintain distance from each other. |
| Red    | Return back to "normal" school schedule without use of social distancing, face coverings, proper hand hygiene, enhanced cleaning measures, or symptom assessment   |

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### **Face Coverings**

Cloth face coverings may slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others. We now know from recent studies that a significant portion of individuals with coronavirus, particularly children, lack symptoms ("asymptomatic") and that even those who eventually develop symptoms ("pre-symptomatic") can transmit the virus to others before showing symptoms. This means that the virus can spread between people interacting in close proximity—for example, speaking, coughing, or sneezing—even if those people are not exhibiting symptoms. Cloth face coverings provide an extra layer to help prevent the respiratory droplets from traveling in the air and onto other people.

| Green  | Key staff members (ie. School nurses, resource officers, office                   |
|--------|---|
|        | personnel) have been fit-tested for N95 respirators                               |
|        | Required that all staff members (excluding those with a medical                   |
|        | exemption) wear a cloth face cover throughout the school day                      |
|        | Required that all students (excluding those with a medical                        |
|        | exemption) wear a cloth face covering during any time when the                    |
|        | recommended 6 feet of social distancing cannot be met                             |
|        | Busing / Transportation   |
|        | o Hallways  |
|        | o Classrooms where desks are not spaced with 6 feet of distance                   |
|        | Recommended use of face masks as an additional preventative                       |
|        | measure to students even when social distancing measure are met                   |
|        | Visitors are required to wear face coverings upon entry to the                    |
|        | building  |
| Yellow | Recommended that all staff members (excluding those with a                        |
|        | medical exemption) wear a cloth face cover throughout the school                  |
|        | day   |
|        | Recommended that all students (excluding those with a medical                     |
|        | exemption) wear a cloth face covering during any time when the                    |
|        | recommended 6 feet of social distancing cannot be met                             |
|        | Busing / Transportation   |
|        | O Hallways  |
|        | O Classrooms where desks are not spaced with 6 feet of distance                   |
|        | Use of face shields instead of cloth face coverings                               |
|        | Visitors are <b>recommended</b> to wear face coverings upon entry to the building |
| Red    | No use of face masks by staff or students.  |

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### Hand Hygiene

Handwashing is one of the best ways to protect yourself and your family from getting sick. Washing hands can keep you healthy and prevent the spread of respiratory and diarrheal infections from one person to the next.

Germs can spread from other people or surfaces when you:

- Touch your eyes, nose, and mouth with unwashed hands
- Prepare or eat food and drinks with unwashed hands
- Touch a contaminated surface or objects
- Blow your nose, cough, or sneeze into hands and then touch other people's hands or common objects

| Green  | <ul> <li>Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.</li> <li>Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.</li> <li>If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).</li> <li>Implementation of hand sanitizer stations upon entry to the building, within each classroom, staff offices, cafeteria, and throughout hallways.</li> </ul> |
|--------|--|
| Yellow |  |
| 1 CHOW | <ul> <li>Recommend handwashing with soap and water for at least 20 seconds.</li> </ul>   |
|        | <ul> <li>Encourage staff and students to cover coughs and sneezes with a</li> </ul>  |
|        | tissue. Used tissues should be thrown in the trash and hands washed  |
|        | immediately with soap and water for at least 20 seconds.   |
| Red    | No additional hand hygiene measures taken.   |

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### Cleaning and Disinfecting

Reducing the risk of exposure to COVID-19 by cleaning and disinfection is an important part of reopening public spaces that will require careful planning. Coronaviruses on surfaces and objects naturally die within hours to days. Warmer temperatures and exposure to sunlight will reduce the time the virus survives on surfaces and objects. Normal routine cleaning with soap and water removes germs and dirt from surfaces. It lowers the risk of spreading COVID-19 infection. Disinfectants kill germs on surfaces. By killing germs on a surface after cleaning, you can further lower the risk of spreading infection.

| Green  | Dedicated staff member(s) to perform expanded cleaning and disinfection.  |
|--------|---|
|        |   |
|        | Disinfect / sanitize with chlorine base cleaner. Substitute Quaternary  Amount of States of the 12 days of the days of th |
|        | Ammonia for two days after 12 days of the cleaning with the chlorine  |
|        | base chemical.  |
|        | Disinfection using EPA-approved disinfectants against COVID-19  |
|        | can also help reduce the risk. Frequent disinfection of surfaces and  |
|        | objects touched by multiple people is important.  |
|        | All frequently touched surfaces and objects are routinely disinfected   |
|        | at minimum once per day AND, when applicable, cleaned in  |
|        | between each individual use:  |
|        | o Tables  |
|        | o Doorknobs   |
|        | o Light switches  |
|        | o Countertops   |
|        | o Handles   |
|        | o Desks   |
|        | o Phones  |
|        | o Keyboards   |
|        | o Toilets   |
|        | o Faucets and sinks   |
|        | o Touch screens   |
|        | <ul> <li>Provide EPA-registered disposable wipes to teachers and staff so that</li> </ul>   |
|        | commonly used surfaces (e.g., keyboards, desks, remote controls)  |
|        | can be wiped down before use.   |
|        | Ensure adequate supplies to support cleaning and disinfection   |
|        | practices.  |
|        | • Implementation of spill kits / biological kits for use of vomit and / or  |
|        | other bodily fluids.  |
|        | Have a plan in place for temporary closure of the building and  |
|        | associated disinfecting protocols.  |
|        | Routine cleaning and disinfection of buses, playground equipment,   |
|        | and classrooms after each use.  |
|        | Drinking fountains closed and replaced with water dispensers to fill  |
|        | students' personal water bottles.   |
| Yellow | No staff personnel assigned specifically to increased cleaning  |
|        | measures.   |

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| EPA-approved disinfectants are not available, and alternative disinfectants are used (for example, 1/3 cup of bleach added to 1 gallon of water, or 70% alcohol solutions).      NOTE: Do not mix bleach or other cleaning and disinfection products together. This can cause fumes that may be very dangerous to breathe in. Bleach solutions will be effective for disinfection up to 24 hours. Keep all disinfectants out of the reach of children.  Frequently touched surfaces and objects are routinely disinfected once per day:      Tables     Doorknobs     Light switches     Countertops     Handles     Desks     Phones     Keyboards     Toilets     Faucets and sinks     Touch screens  Red  Normal routine cleaning measures. |     |   |
|---|-----|---|
| once per day:  Tables  Doorknobs  Light switches  Countertops  Handles  Desks  Phones  Keyboards  Toilets  Faucets and sinks  Touch screens   |     | disinfectants are used (for example, 1/3 cup of bleach added to 1 gallon of water, or 70% alcohol solutions).  NOTE: Do not mix bleach or other cleaning and disinfection products together. This can cause fumes that may be very dangerous to breathe in. Bleach solutions will be effective for disinfection up to 24 hours. Keep all disinfectants out of the |
| O Tables O Doorknobs Light switches Countertops Handles Desks Phones Keyboards Toilets Faucets and sinks Touch screens  |     |   |
| <ul> <li>Doorknobs</li> <li>Light switches</li> <li>Countertops</li> <li>Handles</li> <li>Desks</li> <li>Phones</li> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>  |     |   |
| <ul> <li>Light switches</li> <li>Countertops</li> <li>Handles</li> <li>Desks</li> <li>Phones</li> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>   |     | o Tables  |
| <ul> <li>Countertops</li> <li>Handles</li> <li>Desks</li> <li>Phones</li> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>   |     | o Doorknobs   |
| <ul> <li>Handles</li> <li>Desks</li> <li>Phones</li> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>  |     | o Light switches  |
| <ul> <li>Handles</li> <li>Desks</li> <li>Phones</li> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>  |     | o Countertops   |
| <ul> <li>Phones</li> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>  |     |   |
| <ul> <li>Keyboards</li> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>  |     | o Desks   |
| <ul> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>   |     | o Phones  |
| <ul> <li>Toilets</li> <li>Faucets and sinks</li> <li>Touch screens</li> </ul>   |     | o Keyboards   |
| <ul><li>Faucets and sinks</li><li>Touch screens</li></ul>   |     |   |
| o Touch screens   |     |   |
|   |     |   |
|   | Red |   |

Page **7** of **7**June 25<sup>th</sup>, 2020

Brian Horris 330 Berlin Rd. Happy news from Yellow Springs, OH | | Commute Orlando s  $around\ here\ soon.$ I hope to see some of those signs around here soon. Huron 04,0 Dear Clerk of Corneil, (419) 616-3169 Please submit a request to council
to have A erected attall entrances to the City by road way, this [Bicycles] May Use Full Lane (BMUFL) sign, which is an official part of the Manual on Unitorn Traffice Control Devices (MUTCD) This sign was installed in the willings we moved trom 10 years ago and is a desperate need for the sofety of bizyclists in Hurong Dhio Thank you in advance for this

Public struice that is much in need

to health and sofets of all Brian Having

commuteorlando.com/wordpress/2010/01/15/nappy-news-from-yellow-springs-oh/

# MAY USE FULL LANE

# Happy news from Yellow Springs, OH

January 15, 2010 / 26 Comments / in / by Keri

Tip of the helmet to Steve Afor this one.

"The roads are a shared social network — we all have a right to use them." — Dan Carrigan

The [Bicycles] May Use Full Lane (BMUFL) sign finally became an official part of the Manual on Uniform Traffic Control Devices (MUTCD) just a few months ago, and it's already being put to good use in Yellow Springs, OH.

Bicycles, use the whole lane

Perhaps most important are the signs that were added at each entrance to the village, showing an image of a bicycle with the words, "May use the full lane." The sign is a reminder of a regulation stated in the Ohio Revised Code that bicyclists have the right to use the full travel lane of any road less than 14 feet wide from the outer white line to the yellow center line — which applies to 99.4 percent of the 25 miles



of roads in Yellow Springs, according to Carrigan. If a car wants to pass a bike, the car must change lanes to do so.

Motorized drivers may not be aware that bicycles have the right to use the road much like a car, and many bicyclists lack awareness, too, Carrigan said. But according to the bicycle safety regulations published by the Ohio Department of Transportation, taking control as a cyclist by using the whole lane and signaling clearly to the vehicle following behind is the safest way to ride, said Carrigan, who is a certified bicycle safety instructor who offers periodic classes in town and in the area.

"It's safer for me and everyone else around me as well," Carrigan said of using the full lane. "As a bicyclist I need to control the lane by taking the primary position to ensure my safety."

Bravo Dan! Read the rest here.

### Terri Welkener

From: BRIAN HARRIS <cavy@sbcglobal.net>

**Sent:** Thursday, July 9, 2020 3:23 PM

To: Terri Welkener

**Subject:** Fw: Time to make law for Safety

---- Forwarded Message -----

From: BRIAN HARRIS <cavy@sbcglobal.net>

To: sam.artino@huronohio.us <sam.artino@huronohio.us>

Sent: Thursday, July 2, 2020, 02:25:53 PM EDT

Subject: Time to make law for Safety

We moved here in November from Yellow Springs, Ohio. Famous for Antioch University, MLK Jr. meeting wife Coretta Scott giving her class commencement, being home of Twilight Zone and school of Rod Serling, and more recently Dave Chapelle and Governor Dewine.

It is also famous as "the first Village with No Idiot" as the News headline reported when it became the first community in Ohio to mandate Mask wearing by all with in village limits.

There like here is a community that survives off commerce and tourist trade. But the lives of the locals took precedent. I had tried posting this Once prior and with out reason the Moderator did Not post. I am attempting with and with out news article again.

We Need to Implement Mandatory Masks in Huron

https://www.dayton.com/news/local/dayton-approves-mandatory-mask-law-cites-rapid-covid-spread-locally/YyilGrbuzlaoDjWdBROCnL/?fbclid=IwAR2xnXbjI5hOCTEoNjmstlzSyGj9ia9amrMsTiy7 k5VC5RV401nfAlK8U0



# Dayton approves mandatory mask law, cites rapid COVID-19 spread locally

People in Dayton will be required to wear masks or face coverings while in indoor public spaces or outdoor areas...

Columbus also Mandated this today for the safety of the citizenry

### Terri Welkener

From: BRIAN HARRIS <cavy@sbcglobal.net>

**Sent:** Friday, July 10, 2020 7:59 PM

To: Terri Welkener; Sam Artino; Christine Crawford; Joe Dike; Joel Hagy; Mark Claus; Monty

Tapp; Trey Hardy; Mike Spafford

**Subject:** Will You Wait until we are a Red county?

Follow Up Flag: Follow up Flag Status: Flagged

Do the hard Job, for the Safety of our community. Implement Masks Now Please Gathering Grounds Coffee House Huron, OH





### **Gathering Grounds Coffee House Huron, OH**

Attention friends & community members, As some of you know, one of our employees has tested positive for COVID-

Canada Today rejected US plea to reopen borders. Stating why would they with teh horrid response we are showing.

This was posted in the Talk of Huron today. A favorite spot for tourists and locals. How many were contacted and contracted with asymptomatic contagious carriers passing forward prior to today's closing.

Masks Help the citizens stay safe and businesses stay open.

We have had record numbers for the past 7 days of new cases.

<sup>\*</sup>Attention Terri- Please read as addendum to original request to Mandate masks.